

BOROUGH OF  
**NEW PROVIDENCE**

SETTLED IN 1720

**DATE:** JANUARY 2026  
**TO:** ALL ORGANIZATIONS CONDUCTING RAFFLE GAMES  
**FROM:** Borough Clerk's Office  
**SUBJECT:** Processing Time Frame For Raffle Applications

Please allow at least 5 weeks for the processing of your raffle application. Raffle applications must first be approved by the Borough Council before they are sent to the Legalized Games of Chance Control Commission.

Applications must be submitted to the **Borough Clerk's office by 10:00am on the Monday a week prior to the scheduled council meeting.** If Monday falls on a holiday we would need your application by Friday of the prior week. Example: Council meeting date February 24th – deadline for submission would be Friday, February 13<sup>th</sup> since February 16<sup>th</sup> is a holiday. The day following the council meeting your application will be sent to the Legalized Games of Chance Control Commission. The LGCC requires 3 weeks to review applications.

The license will be mailed to the organization after the three-week processing period is complete. Be sure to give yourself ample time so you receive the license prior to your raffle date.

<b>2026 Council Meeting Dates</b> (Application must be received one-week prior by Monday at 10am)
January 6th
January 27th
February 10th
February 24th
March 10th
March 24th
April 14th
April 28th
May 12th
May 26th
June 9th
June 23rd
July 14th
August 11th
September 1st
September 15th
October 13th
October 27th
November 10th
November 24th
December 8th
December 22nd