

REPORT OF AUDIT

BOROUGH OF NEW PROVIDENCE

COUNTY OF UNION

DECEMBER 31, 2012

REPORT OF AUDIT
BRIEFING OF NEWSPAPERS
COUNCIL OF CHURCHES
UNITED STATES OF AMERICA

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BOROUGH OF NEW PROVIDENCE

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BOROUGH OF NEW PROVIDENCE

PART I

REPORT OF AUDIT ON FINANCIAL STATEMENTS

AND SUPPLEMENTARY DATA

YEAR ENDED DECEMBER 31, 2012

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INDEPENDENT AUDITOR'S REPORT

The Honorable Mayor and
Members of the Borough Council
Borough of New Providence
New Providence, NJ 07974

Report on the Financial Statements

We have audited the accompanying balance sheets - regulatory basis of the various funds and account group of the Borough of New Providence in the County of Union, as of December 31, 2012 and 2011, the related statement of operations and changes in fund balance - regulatory basis for the years then ended, and the related statement of revenues - regulatory basis and statement of expenditures - regulatory basis of the various funds for the year ended December 31, 2012, and the related notes to the financial statements, which collectively comprise the Borough's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the basis of accounting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatements, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the audit requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey (the "Division"), and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.



Honorable Mayor and
Members of the Borough Council
Page 2.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

The Length of Service Awards Program of the Borough of New Providence has not been audited, and we were not engaged to audit The Length of Service Awards Program financial statements as part of our audit of the Borough's financial statements.

Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As described in Note 1 of the financial statements, the financial statements are prepared by the Borough of New Providence on the basis of the financial reporting provisions prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to meet the requirements of New Jersey.

The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the "Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles" paragraph, the financial statements referred to above do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of each fund of the Borough of New Providence as of December 31, 2012 and 2011, or changes in financial position for the years then ended.

Basis for Qualified Opinion on Regulatory Basis Accounting Principles

The Borough records of fixed assets have not been updated for additions and deletions for several years as required by N.J.A.C. 5:30-5.6 and we were unable to satisfy ourselves as to the correct carrying value of the general fixed assets by other auditing procedures.

Qualified Opinion on Regulatory Basis of Accounting

In our opinion, except for the effects of the matter described in the “*Basis for Qualified Opinion on Regulatory Basis Accounting Principles*”, the financial statements referred to above, with the exception of the Length of Service Awards Program, present fairly, in all material respects, the regulatory basis balances sheets and account group as of December 31, 2012 and 2011, the regulatory basis statements of operations for the years then ended and the regulatory basis statements of revenues and expenditures for the year ended December 31, 2012 in accordance with the basis of financial reporting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey as described in Note 1.

Other Matters

Other Information

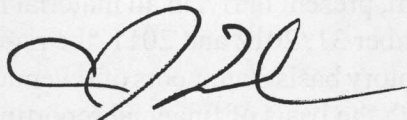
Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Borough of New Providence’s basic financial statements. The supplementary information listed in the table of contents and the letter of comments and recommendations section are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The supplemental information listed in the table of contents is the responsibility of management and were derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplemental information listed in the table of contents is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

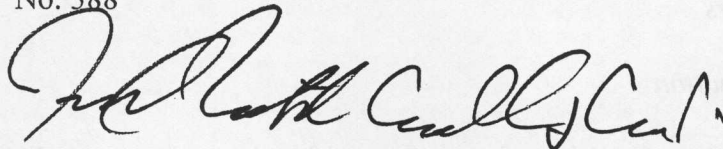
The letter of comments and recommendations section has not been subject to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated July 2, 2013 on our consideration of the Borough of New Providence's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Borough of New Providence's internal control over financial reporting and compliance.



Charles J. Ferraioli, Jr., C.P.A.
Registered Municipal Accountant
No. 388



FERRAIOLI, WIELKOTZ, CERULLO & CUVA, P.A.
Certified Public Accountants

July 2, 2013

Borough of New Providence, N.J.

Comparative Balance Sheet - Regulatory Basis

Current Fund

December 31,

	<u>Ref.</u>	<u>2012</u>	<u>2011</u>
<u>Assets</u>			
Current Fund:			
Cash	A-4	\$ 5,458,218.74	4,398,494.96
Change Fund	A-5	150.00	150.00
Due from State of New Jersey:			
Senior Citizen and Veteran Deductions	A-7		1,718.58
		<u>5,458,368.74</u>	<u>4,400,363.54</u>
Receivables and Other Assets with Full Reserves:			
Delinquent Taxes Receivable	A-8	316,709.06	260,939.00
Tax Title Liens	A-9	150,700.04	139,002.80
Property Acquired for Taxes -			
Assessed Valuation	A-10	11,955.00	11,955.00
Revenue Accounts Receivable	A-11	208,801.60	52,317.20
Other Accounts Receivable	A-12	8,488.60	6,669.00
Due from:			
Free Public Library	A-13	18,316.71	
Other Trust Fund - Developer Escrow	A-14	8.76	2.90
General Capital Fund	A-14		190,501.09
Federal and State Grant Fund	A-14		2,963.16
Recreation Trust Fund	A-14	10,000.00	10,000.00
		<u>724,979.77</u>	<u>674,350.15</u>
		<u>6,183,348.51</u>	<u>5,074,713.69</u>
Federal and State Grant Fund:			
Cash	A-4	58,274.49	65,842.20
Grants Receivable	A-23	938,504.03	854,461.41
Interfund - Current Fund	A-26	800.00	
		<u>997,578.52</u>	<u>920,303.61</u>
Total Assets		<u>\$ 7,180,927.03</u>	<u>5,995,017.30</u>

See Accompanying Notes to Financial Statements

Borough of New Providence, N.J.

Comparative Balance Sheet - Regulatory Basis

Current Fund

December 31,

	<u>Ref.</u>	<u>2012</u>	<u>2011</u>
<u>Liabilities, Reserves and Fund Balance</u>			
Current Fund:			
Appropriation Reserves	A-3/A-15	\$ 978,134.51	820,443.98
Due to:			
Other Trust Fund - Public Defender	A-14	175.00	
Federal and State Grant Fund	A-14	800.00	
Assessment Trust Fund	A-14	790.40	790.40
Municipal Open Space Trust	A-14	49.21	39.67
General Capital Fund	A-14	62,174.45	
Encumbrances Payable	A-16	279,201.72	266,919.16
Prepaid Taxes	A-17	506,464.65	272,207.63
Due to Special Improvement District	A-18	3,331.20	3,331.20
County Tax Payable	A-21	21,917.95	18,337.70
Prepaid Revenue	A-22	83,260.00	109,675.00
Accounts Payable	A-22	33,533.50	
Due to State of New Jersey:			
Senior Citizen and Veteran Deductions	A-7	2,620.90	
Reserve for:			
Sale of Borough Property	A-22	84,141.92	84,141.92
Tax Appeals	A-22	577,734.47	362,734.47
		2,634,329.88	1,938,621.13
Reserve for Receivables	Contra	724,979.77	674,350.15
Fund Balance	A-1	2,824,038.86	2,461,742.41
		6,183,348.51	5,074,713.69
Federal and State Grant Fund:			
Appropriated Reserve for Grants	A-24	972,172.45	914,795.47
Unappropriated Reserve for Grants	A-25	25,406.07	2,544.98
Interfund - Current Fund	A-26		2,963.16
		997,578.52	920,303.61
Total Liabilities, Reserves and Fund Balance		\$ 7,180,927.03	5,995,017.30

See Accompanying Notes to Financial Statements

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Borough of New Providence, N.J.

Comparative Statement of Operations and Changes in Fund Balance - Regulatory Basis

Current Fund

Year Ended December 31,

	<u>Ref.</u>	<u>2012</u>	<u>2011</u>
Revenues and Other Income:			
Fund Balance Utilized	A-2	\$ 2,000,000.00	2,117,000.00
Miscellaneous Revenue Anticipated	A-2	3,637,247.91	3,323,844.05
Receipts from Delinquent Taxes	A-2	260,939.00	157,580.10
Receipts from Current Taxes	A-2	55,698,441.77	54,632,371.81
Non-Budget Revenue	A-2	511,764.05	204,009.65
Other Credits to Income:			
Interfunds Returned	A-14	203,467.15	152.95
Unexpended Balance of Appropriation Reserves	A-15	376,361.87	335,242.04
Canceled Grant Reserves	A-24	190,055.30	2,798.87
		<hr/>	<hr/>
Total Revenues and Other Income		62,878,277.05	60,772,999.47
Expenditures:			
Budget and Emergency Appropriations:			
Operations:			
Salaries and Wages	A-3	5,621,305.00	5,547,038.00
Other Expenses	A-3	6,643,333.38	6,716,706.00
Capital Improvement Fund	A-3	520,000.00	240,000.00
Municipal Debt Service	A-3	1,986,233.39	1,872,046.03
Deferred Charges and Statutory Expenditures -			
Municipal	A-3	1,357,780.00	1,445,878.00
Refund of Prior Year's Revenue	A-4	154,627.28	1,586.20
Due from Free Public Library	A-13	18,316.71	
Interfund Advances	A-14	10,008.76	203,467.15
Special Improvement District Taxes	A-18	114,927.00	114,927.00
Municipal Open Space Tax	A-19	32,609.21	32,552.67
Local District School Tax	A-20	32,181,206.00	31,936,573.00
County Taxes including Added Taxes	A-21	11,685,578.57	10,873,719.44
Canceled Grants Receivable	A-23	190,055.30	821.26
		<hr/>	<hr/>
Total Expenditures		60,515,980.60	58,985,314.75

Borough of New Providence, N.J.

Comparative Statement of Operations and Changes in Fund Balance - Regulatory Basis

Current Fund

Year Ended December 31,

	<u>Ref.</u>	<u>2012</u>	<u>2011</u>
Excess (Deficit) Revenue Over Expenditures		2,362,296.45	1,787,684.72
Adjustment to Income Before Fund Balance - Expenditures Included above Which are by Statute Deferred Charges to Budget of Succeeding Year			
Statutory Excess to Fund Balance		2,362,296.45	1,787,684.72
Fund Balance, January 1,	A	<u>2,461,742.41</u>	<u>2,791,057.69</u>
		4,824,038.86	4,578,742.41
Decreased by:			
Fund Balance Utilized as Budget Revenue		<u>2,000,000.00</u>	<u>2,117,000.00</u>
Fund Balance, December 31,	A	<u>\$ 2,824,038.86</u>	<u>2,461,742.41</u>

See Accompanying Notes to Financial Statements

Statement of Revenues - Regulatory Basis

Current Fund

Year Ended December 31, 2012

	<u>Ref.</u>	<u>Budget</u>	<u>Realized</u>	<u>Excess or (Deficit)</u>
Fund Balance Anticipated	A-1	\$ 2,000,000.00	2,000,000.00	
Miscellaneous Revenues:				
Licenses:				
Alcoholic Beverages	A-11	7,000.00	7,500.00	500.00
Other	A-2	19,000.00	21,291.00	2,291.00
Fees and Permits	A-2	55,000.00	46,339.90	(8,660.10)
Fines and Costs:				
Municipal Court	A-11	128,800.00	133,778.88	4,978.88
Interest and Costs on Taxes	A-4	47,000.00	56,745.14	9,745.14
Parking Meters	A-11	17,000.00	18,297.75	1,297.75
Sewer Rentals	A-11	194,000.00	215,625.56	21,625.56
Cat Licenses	A-11	1,300.00	1,295.00	(5.00)
Parking Permits	A-11	135,800.00	193,344.00	57,544.00
Rental of Municipal Owned Property	A-11	65,400.00	67,076.08	1,676.08
Cable Television Franchise Fees	A-11	160,705.72	160,705.72	
Energy Receipts Tax	A-11	1,240,268.00	1,240,268.00	
Consolidated Municipal Property Tax Relief Aid	A-11	63,551.00	63,551.00	
Uniform Construction Code Fees	A-11	275,000.00	311,184.00	36,184.00
Public and Private Revenues:				
Body Armor Grant	A-23	2,544.98	2,544.98	
Clean Communities	A-23	19,028.62	19,028.62	
Alcohol Education and Rehab Grant	A-23	323.78	323.78	
NJ Transportation Trust	A-23	395,000.00	395,000.00	
Drive Sober or Get Pulled Over	A-23	4,400.00	4,400.00	
CDBG - Senior Citizen High Risk Health Services	A-23	5,000.00	5,000.00	
CDBG - Senior Exercise, Arts and Crafts	A-23	4,400.00	4,400.00	
CDBG - Senior Citizen Transportation	A-23	3,900.00	3,900.00	
CDBG - Senior Citizen Facility Improvements	A-23	25,000.00	25,000.00	
Municipal Alliance on Alcoholism and Drug Abuse	A-23	17,583.00	17,583.00	
Union County - Tree Grant	A-23	6,600.00	6,600.00	
Union County - Kids Recreation Trust	A-23	50,000.00	50,000.00	
Union County - 2012 Heart Grant	A-23	992.00	992.00	
Contribution from Old Guard of Summit	A-23	3,000.00	3,000.00	
Contribution from VFW - Park Sign	A-23	1,600.00	1,600.00	
Contribution from Knights of Columbus Recreation	A-23	2,475.00	2,475.00	
Other Special Items:				
False Alarm Revenue	A-11	1,000.00	3,375.00	2,375.00
Smoke Detector Certificate Fee	A-11	5,500.00		(5,500.00)
New Providence DID - Contribution for BAN P&I	A-22	109,675.00	109,675.00	
Library Reimbursement	A-11	66,000.00	66,000.00	
Leaf Collection Revenue	A-11	50,000.00	58,550.00	8,550.00
General Capital Fund Balance	A-11	150,000.00	150,000.00	
Berkeley Heights Shared Court	A-11	24,000.00	24,000.00	
Summit Shared Sewer Services	A-11	100,000.00	58,355.00	(41,645.00)
Multi Family Sewer Fees	A-11	58,325.00	70,800.00	12,475.00
Uniform Fire Safety Act	A-11	17,000.00	17,643.50	643.50
Total Miscellaneous Revenues	A-1	3,533,172.10	3,637,247.91	104,075.81
Receipts from Delinquent Taxes	A-1/A-2	220,000.00	260,939.00	40,939.00

Borough of New Providence, N.J.

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Statement of Revenues - Regulatory Basis

Current Fund

Year Ended December 31, 2012

Subtotal General Revenues		5,753,172.10	5,898,186.91	145,014.81
Amount to be Raised by Taxes for Support of Municipal Budget - Local Tax for Municipal Purposes Including Reserve for Uncollected Taxes Minimum Library Tax		11,351,858.15 841,938.00	12,592,182.99 841,938.00	1,240,324.84
Total Amt. to be Raised by Taxes for Support of Budget	A-2	12,193,796.15	13,434,120.99	1,240,324.84
Budget Totals		17,946,968.25	19,332,307.90	1,385,339.65
Non-Budget Revenue	A-1/A-2		511,764.05	511,764.05
		\$ 17,946,968.25	19,844,071.95	1,897,103.70
		A-3		
Adopted Budget	A-3	17,617,048.85		
Appropriated by (N.J.S. 40A:4-87)	A-3	329,919.40		
		17,946,968.25		

See Accompanying Notes to Financial Statements

Analysis of Realized Revenues

	Ref.	
Revenue from Collections	A-1/A-8	55,698,441.77
Allocated to School and County Taxes	A-8	44,014,320.78
Balance for Support of Municipal Budget Appropriations		11,684,120.99
Add : Appropriation - Reserve for Uncollected Taxes	A-3	1,750,000.00
Amount for Support of Municipal Budget Appropriations	A-2	13,434,120.99
Receipts from Delinquent Taxes:		
Delinquent Taxes	A-8	260,939.00
	A-2	260,939.00
Licenses - Other:		
Clerk	A-11	3,650.00
Registrar	A-11	111.00
Board of Health	A-11	17,530.00
	A-2	21,291.00

Borough of New Providence, N.J.

Statement of Revenues - Regulatory Basis

Current Fund

Year Ended December 31, 2012

Fees and Permits - Other:

Clerk	A-11	3,022.29	
Building Inspector Other	A-11	677.00	
Police	A-11	3,725.61	
Engineering Department	A-11	12,318.00	
Registrar	A-11	2,387.00	
Board of Adjustment	A-11	20,860.00	
Planning Board	A-11	<u>3,350.00</u>	
	A-2		<u><u>46,339.90</u></u>

Analysis of Non-budget Revenues

	<u>Ref.</u>		
Other Accounts Receivable	A-12		6,669.00
Hotel Tax		74,270.34	
Insurance and Workers' Compensation Refunds		12,572.31	
State DMV		2,500.00	
Board of Education Shared Services		11,482.92	
Homestead Rebate Reimbursement of Expenses		547.20	
Senior Citizens & Veterans Administration Fee		2,107.12	
Scrap Metal		5,078.53	
Interest on Investments		1,218.27	
Donations		2,000.00	
Pump Station		64,017.50	
FEMA Reimbursements - Hurricane Irene		174,336.50	
Settlement Sewer Charges Apartments		104,692.65	
Miscellaneous Reimbursements		<u>50,271.71</u>	
	A-4		<u>505,095.05</u>
	A-2		<u><u>511,764.05</u></u>

See Accompanying Notes to Financial Statements

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Borough of New Providence, N.J.

Statement of Expenditures - Regulatory Basis

Current Fund

Year Ended December 31, 2012

	<u>Ref.</u>	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>	<u>Reserved</u>	<u>Unexpended Balance Cancelled</u>
<u>General Appropriations</u>						
Operations - within "CAPS"						
Administrative and Executive						
Salaries and Wages	\$	369,700.00	359,200.00	333,290.81	25,909.19	
Other Expenses		116,200.00	116,200.00	98,251.59	17,948.41	
Human Resources (Personnel/Labor Attny)						
Salaries and Wages		30,000.00	32,500.00	32,500.00		
Other Expenses		60,900.00	60,900.00	55,502.96	5,397.04	
Mayor and Council						
Salaries and Wages		33,000.00	33,000.00	33,000.00		
Other Expenses		6,000.00	6,000.00	238.20	5,761.80	
Municipal Clerk						
Salaries and Wages		102,000.00	102,000.00	102,000.00		
Other Expenses		18,200.00	18,200.00	16,565.95	1,634.05	
Financial Administration						
Salaries and Wages		48,000.00	48,000.00	46,427.06	1,572.94	
Other Expenses		52,000.00	52,000.00	29,762.00	22,238.00	
Audit Services						
Other Expenses		40,000.00	40,000.00	34,000.00	6,000.00	
Collection of Taxes						
Salaries and Wages		80,000.00	80,000.00	73,844.03	6,155.97	
Other Expenses		2,150.00	2,150.00	1,174.50	975.50	
Assessment of Taxes						
Salaries and Wages		34,000.00	34,000.00	33,762.69	237.31	
Other Expenses		126,300.00	126,300.00	55,565.69	70,734.31	

Borough of New Providence, N.J.

Statement of Expenditures - Regulatory Basis

Current Fund

Year Ended December 31, 2012

	<u>Ref.</u>	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>	<u>Reserved</u>	<u>Unexpended Balance Cancelled</u>
<u>General Appropriations</u>						
Legal Services and Costs						
Salaries and Wages		40,000.00	40,000.00	40,000.00		
Other Expenses		52,000.00	52,000.00	22,267.27	29,732.73	
Engineering Services and Costs						
Other Expenses		92,000.00	92,000.00	62,950.75	29,049.25	
Planning Board						
Salaries and Wages		14,000.00	14,000.00	8,195.00	5,805.00	
Other Expenses		28,625.00	28,625.00	15,557.24	13,067.76	
Board of Adjustment						
Salaries and Wages		8,600.00	8,600.00	7,700.00	900.00	
Other Expenses		15,750.00	15,750.00	13,324.02	2,425.98	
Insurance:						
General Liability		170,000.00	170,000.00	167,746.99	2,253.01	
Workers' Compensation		265,000.00	265,000.00	263,223.00	1,777.00	
Employee Group Health		897,000.00	997,000.00	950,737.98	46,262.02	
Health Benefit Waiver		83,000.00	83,000.00	66,013.08	16,986.92	
Municipal Court:						
Salaries and Wages		112,400.00	112,400.00	112,400.00		
Other Expenses		5,300.00	5,300.00	3,353.31	1,946.69	
Public Defender						
Salaries and Wages		2,505.00	2,505.00	2,500.08	4.92	
Police						
Salaries and Wages		2,818,600.00	2,816,100.00	2,603,413.51	212,686.49	
Other Expenses		148,600.00	148,600.00	138,221.29	10,378.71	

Borough of New Providence, N.J.

Statement of Expenditures - Regulatory Basis

Current Fund

Year Ended December 31, 2012

	<u>Ref.</u>	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>	<u>Reserved</u>	<u>Unexpended Balance Cancelled</u>
<u>General Appropriations</u>						
Police Dispatch/911						
Salaries and Wages		194,600.00	197,100.00	197,100.00		
Other Expenses		3,000.00	3,000.00	2,000.00	1,000.00	
Emergency Management Services						
Other Expenses		3,500.00	3,500.00	333.75	3,166.25	
Fire						
Other Expenses		239,990.00	239,990.00	204,359.58	35,630.42	
Uniform Fire Safety Act (Ch. 383, P.L. 1983)						
Salaries and Wages		34,400.00	35,400.00	34,671.54	728.46	
Other Expenses		4,000.00	4,000.00	2,662.43	1,337.57	
Road Repairs and Maintenance						
Other Expenses		263,500.00	263,500.00	253,037.42	10,462.58	
Public Works						
Salaries and Wages		932,200.00	932,200.00	870,090.74	62,109.26	
Other Expenses		11,000.00	11,000.00	3,709.60	7,290.40	
Traffic Signal Maintenance						
Other Expenses		10,000.00	13,000.00	11,969.11	1,030.89	
Public Buildings and Grounds						
Other Expenses		238,200.00	187,200.00	183,722.84	3,477.16	
Fleet Maintenance						
Other Expenses		83,450.00	83,450.00	82,391.67	1,058.33	
Solid Waste/Recycling Collections						
Other Expenses		540,300.00	540,300.00	527,993.30	12,306.70	
Solid Waste Disposal Costs		347,000.00	317,000.00	310,379.58	6,620.42	

Borough of New Providence, N.J.

Statement of Expenditures - Regulatory Basis

Current Fund

Year Ended December 31, 2012

	<u>Ref.</u>	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>	<u>Reserved</u>	<u>Unexpended Balance Cancelled</u>
<u>General Appropriations</u>						
Waste Water Treatment Plant						
Salaries and Wages		322,000.00	322,000.00	316,545.17	5,454.83	
Other Expenses		61,500.00	61,500.00	56,774.62	4,725.38	
Board of Health						
Salaries and Wages		2,000.00	2,000.00	1,191.63	808.37	
Other Expenses		55,925.00	55,925.00	53,013.00	2,912.00	
Animal Control Services						
Other Expenses		24,000.00	24,000.00	23,035.00	965.00	
Health Services						
Salaries and Wages		46,000.00	46,000.00	46,000.00		
Other Expenses		3,550.00	3,550.00	13.08	3,536.92	
Community Activities						
Salaries and Wages		102,400.00	102,400.00	102,400.00		
Other Expenses		4,500.00	4,500.00	4,500.00		
Senior Citizen Programs						
Salaries and Wages		52,400.00	52,400.00	52,400.00		
Other Expenses		24,850.00	24,850.00	19,639.72	5,210.28	
Tuition Reimbursement Program						
Other Expenses		2,500.00	2,500.00	686.00	1,814.00	
Construction Code Official						
Salaries and Wages		238,000.00	243,000.00	243,000.00		
Other Expenses		7,862.00	7,862.00	3,671.66	4,190.34	

Borough of New Providence, N.J.

Statement of Expenditures - Regulatory Basis

Current Fund

Year Ended December 31, 2012

	<u>General Appropriations</u>	<u>Ref.</u>	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>	<u>Reserved</u>	<u>Unexpended Balance Cancelled</u>
Electricity			317,000.00	292,000.00	228,906.87	63,093.13	
Telephone and Telegraph			50,000.00	50,000.00	33,048.64	16,951.36	
Natural Gas			95,000.00	95,000.00	39,960.14	55,039.86	
Street Lighting			145,000.00	145,000.00	121,662.81	23,337.19	
Water			18,000.00	18,000.00	15,321.75	2,678.25	
Motor Supplies			120,000.00	150,000.00	143,586.44	6,413.56	
Contingent			500.00	500.00		500.00	
Total Operations within "CAPS"			10,469,957.00	10,494,957.00	9,613,267.09	881,689.91	
Detail:							
Salaries and Wages		A-1	5,616,805.00	5,614,805.00	5,292,432.26	322,372.74	
Other Expenses		A-1	4,853,152.00	4,880,152.00	4,320,834.83	559,317.17	
Deferred Charges and Statutory Expenditures - Municipal within "CAPS"							
Statutory Expenditures:							
Contribution to:							
Public Employees' Retirement System			346,019.00	346,019.00	345,730.28	288.72	
Social Security System (O.A.S.I.)			470,000.00	445,000.00	412,250.51	32,749.49	
Police and Firemen's Retirement System of N.J.			554,467.00	554,467.00	554,467.00		
Defined Contribution Retirement Plan			12,000.00	12,000.00	2,222.66	9,777.34	
Total Deferred Charged and Statutory Expenditures - Municipal within "CAPS"		A-1	1,382,486.00	1,357,486.00	1,314,670.45	42,815.55	

Borough of New Providence, N.J.

Statement of Expenditures - Regulatory Basis

Current Fund

Year Ended December 31, 2012

<u>General Appropriations</u>	<u>Ref.</u>	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>	<u>Reserved</u>	<u>Unexpended Balance Cancelled</u>
Total General Appropriations for Municipal Purposes within "CAPS"		11,852,443.00	11,852,443.00	10,927,937.54	924,505.46	
Operations - Excluded from "CAPS"						
Maintenance of Free Public Library		841,938.00	841,938.00	841,938.00		
Sewer System						
Joint Meeting Expenses		610,000.00	610,000.00	603,562.50	6,437.50	
Berkley Heights Expenses		15,000.00	15,000.00	4,308.45	10,691.55	
Emergency Services Volunteer Length of Service Award Program		30,000.00	30,000.00		30,000.00	
Reserve for Tax Appeals		115,000.00	115,000.00	115,000.00		
Fair Housing Act of 1985						
Council on Affordable Housing						
Salaries and Wages		6,500.00	6,500.00		6,500.00	
Public and Private Programs Offset by Revenues						
Body Armor Grant		2,544.98	2,544.98	2,544.98		
Clean Communities		19,028.62	19,028.62	19,028.62		
Alcohol Education and Rehab Grant		323.78	323.78	323.78		
VFW - Veteran's Park Sign		1,600.00	1,600.00	1,600.00		
Drive Sober or Get Pulled Over		4,400.00	4,400.00	4,400.00		
CDBG - Senior Citizen High Risk Health Services		5,000.00	5,000.00	5,000.00		
CDBG - Senior Exercise, Arts and Crafts		4,400.00	4,400.00	4,400.00		
CDBG - Senior Citizen Transportation		3,900.00	3,900.00	3,900.00		
CDBG - Senior Citizen Facility Improvements		25,000.00	25,000.00	25,000.00		

Borough of New Providence, N.J.

Statement of Expenditures - Regulatory Basis

Current Fund

Year Ended December 31, 2012

	<u>Ref.</u>	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>	<u>Reserved</u>	<u>Unexpended Balance Cancelled</u>
<u>General Appropriations</u>						
Union County - Kids Recreation		50,000.00	50,000.00	50,000.00		
Union County - Tree Grant		6,600.00	6,600.00	6,600.00		
Union County - Heart Grant		992.00	992.00	992.00		
Municipal Alliance on Alcoholism and Drug Abuse		17,583.00	17,583.00	17,583.00		
Municipal Alliance on Alcoholism and Drug Abuse - Local Share		4,396.00	4,396.00	4,396.00		
Old Guard of Summit - Ceiling Project		3,000.00	3,000.00	3,000.00		
Knights of Columbus - Recreation		2,475.00	2,475.00	2,475.00		
Total Operations - Excluded from "CAPS"		1,769,681.38	1,769,681.38	1,716,052.33	53,629.05	
Detail:						
Salaries & Wages	A-1	6,500.00	6,500.00		6,500.00	
Other Expenses	A-1	1,763,181.38	1,763,181.38	1,716,052.33	47,129.05	
Capital Improvements:						
Capital Improvement Fund		125,000.00	125,000.00	125,000.00		
NJ Transportation Trust Fund Authority Act		395,000.00	395,000.00	395,000.00		
Total Capital Improvements Excluded from "CAPS"	A-1	520,000.00	520,000.00	520,000.00		
Municipal Debt Service:						
Payment of Bond Principal		1,050,000.00	1,060,000.00	1,060,000.00		167.64
Payment of Bond Anticipation Notes and Capital Notes		275,000.00	275,000.00	274,832.36		52,443.91
Interest on Bonds		339,270.00	329,270.00	276,826.09		
Interest on Notes		39,500.00	39,500.00	39,418.49		81.51

Borough of New Providence, N.J.

Statement of Expenditures - Regulatory Basis

		Current Fund					
		Year Ended December 31, 2012					
		<u>Ref.</u>	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>	<u>Reserved</u>	<u>Unexpended Balance Cancelled</u>
<u>General Appropriations</u>							
NJ Waste Water Treatment Loan							
Series 1994B Loan - Principal & Interest			85,352.84	85,352.84	85,352.84		
Series 1998F Loan - Principal & Interest			265,427.03	265,427.03	249,803.61		15,623.42
Total Municipal Debt Service-Excluded from "CAPS"		A-1	2,054,549.87	2,054,549.87	1,986,233.39		68,316.48
Deferred Charges:							
Deferred Cahrges to Future Taxation - Unfunded							
Ordinance 05-06 Various Capital Improvements			294.00	294.00	294.00		
Total Deferred Charges - Municipal - Excluded from "CAPS"		A-1	294.00	294.00	294.00		
Total General Appropriations for Municipal Purposes Excluded from "CAPS"			4,344,525.25	4,344,525.25	4,222,579.72	53,629.05	68,316.48
Subtotal General Appropriations			16,196,968.25	16,196,968.25	15,150,517.26	978,134.51	68,316.48
Reserve for Uncollected Taxes			1,750,000.00	1,750,000.00	1,750,000.00		
Total General Appropriations		\$	17,946,968.25	17,946,968.25	16,900,517.26	978,134.51	68,316.48
						A	
Adopted Budget A-2				17,617,048.85			
Appropriated by (N.J.S.A. 40A:4-87) A-2				329,919.40			
				17,946,968.25			

Borough of New Providence, N.J.

Statement of Expenditures - Regulatory Basis

Current Fund

Year Ended December 31, 2012

<u>General Appropriations</u>	<u>Ref.</u>	<u>Budget</u>	<u>Budget After Modification</u>	<u>Paid or Charged</u>	<u>Reserved</u>	<u>Unexpended Balance Cancelled</u>
<u>Analysis of Paid or Charged</u>						
Reserve for Uncollected Taxes	A-2			1,750,000.00		
Cash Disbursed	A-4			14,209,778.16		
Encumbrances Payable	A-16			279,201.72		
Interfund - General Capital	A-14			294.00		
Reserve for Tax Appeals	A-22			115,000.00		
Reserve for Federal and State Grants	A-24			541,847.38		
Matching Funds for Federal and State Grants	A-4, A-24			4,396.00		
				<u>16,900,517.26</u>		

See Accompanying Notes to Financial Statements

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Borough of New Providence, N.J.

Comparative Balance Sheet - Regulatory Basis

Page 1 of 2

Trust Funds

December 31, 2012 and 2011

	<u>Ref.</u>	<u>2012</u>	<u>2011</u>
<u>Assets</u>			
Assessment Fund:			
Due from Current Fund	B-5	\$ 790.40	790.40
		<u>790.40</u>	<u>790.40</u>
Animal License Fund:			
Cash	B-2	13,871.24	10,165.11
Cash - License Collector	B-4	35.00	33.00
		<u>13,906.24</u>	<u>10,198.11</u>
Other Trust Funds:			
Cash	B-2	2,080,701.36	1,628,884.66
Cash - Payroll	B-11	48,099.00	43,993.27
Due from Current Fund (Open Space)	B-5	49.21	39.67
Due from Current Fund (Public Defender)	B-5	175.00	
Other Accounts Receivable	B-6	3,628.62	9,210.93
		<u>2,132,653.19</u>	<u>1,682,128.53</u>
Emergency Services Volunteer Length of Service Award Program: (Unaudited)			
Cash in Plan	B-2	250,730.53	217,044.16
Contributions Receivable	B-15	21,000.00	20,500.00
		<u>271,730.53</u>	<u>237,544.16</u>
Total Assets		\$ <u>2,419,080.36</u>	<u>1,930,661.20</u>

See Accompanying Notes to Financial Statements

Borough of New Providence , N.J.

Comparative Balance Sheet - Regulatory Basis

Page 2 of 2

Trust Funds

December 31, 2012 and 2011

<u>Liabilities, Reserves & Fund Balance</u>	<u>Ref.</u>	<u>2012</u>	<u>2011</u>
Assessment Fund:			
Fund Balance	B-1	\$ 790.40	790.40
		<u>790.40</u>	<u>790.40</u>
Animal License Fund:			
Reserve for Dog Fund Expenditures	B-7	13,903.84	10,191.51
Due to State of New Jersey	B-8	2.40	6.60
		<u>13,906.24</u>	<u>10,198.11</u>
Other Trust Fund:			
Interfund - Current Fund (Other Trust)	B-5	8.76	2.90
Interfund - Current Fund (Recreation Trust)	B-5	10,000.00	10,000.00
Interfund - General Capital (Open Space Trust)	B-9	75,000.00	
Various Other Trust Funds	B-10	856,966.95	473,193.75
Payroll Deductions	B-11	48,099.00	43,993.27
Reserve for:			
Construction and Other Deposits	B-12	512,678.67	501,173.47
Unemployment Insurance Trust Fund	B-13	22,190.21	3,761.61
Municipal Open Space	B-14	607,709.60	650,003.53
		<u>2,132,653.19</u>	<u>1,682,128.53</u>
Emergency Services Volunteer Length of Service Award Program: (Unaudited)			
Net Assets Available for Benefits	B-16	271,730.53	237,544.16
		<u>271,730.53</u>	<u>237,544.16</u>
Total Liabilities, Reserves & Fund Balance		\$ <u>2,419,080.36</u>	<u>1,930,661.20</u>

See Accompanying Notes to Financial Statements

Borough of New Providence , N.J.
Statement of Fund Balance - Regulatory Basis
Assessment Trust Fund
Year Ended December 31, 2012

	<u>Ref.</u>	
Balance - December 31, 2011	B	\$ <u>790.40</u>
Balance - December 31, 2012	B/B-3	\$ <u>790.40</u>

See Accompanying Notes to Financial Statements

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Borough of New Providence, N.J.

Comparative Balance Sheet - Regulatory Basis

General Capital Fund

December 31, 2012 and 2011

<u>Assets</u>	<u>Ref.</u>	<u>2012</u>	<u>2011</u>
Cash	C-2/C-3	\$ 2,428,956.68	239,770.90
Various Receivables	C-4	92,492.97	113,342.97
Deferred Charges to Future Taxation:			
Funded	C-5	13,400,000.00	5,850,352.54
Unfunded	C-6	2,545,321.24	9,440,217.86
Interfund - Current Fund	C-7	62,174.45	
Interfund - Municipal Open space Trust	C-8	75,000.00	
		<u>18,603,945.34</u>	<u>15,643,684.27</u>
<u>Liabilities, Reserves and Fund Balance</u>			
Interfund - Current Fund	C-7		190,501.09
NJEIT Trust/Loans Payable	C-9	525,000.00	850,352.54
General Serial Bonds	C-10	12,875,000.00	5,000,000.00
Bond Anticipation Notes	C-11		5,823,240.00
Improvement Authorizations:			
Funded	C-12	2,193,589.12	24,881.53
Unfunded	C-12	2,509,425.00	3,246,916.19
Capital Improvement Fund	C-13	8,909.13	5,984.13
Reserve for:			
Debt Service	C-14	90,394.00	44,544.00
Voluntary Agreements	C-15	67,492.97	113,342.97
Fund Balance	C-1	334,135.12	343,921.82
		<u>\$ 18,603,945.34</u>	<u>15,643,684.27</u>

Footnote: There were \$2,545,321.24 and \$3,639,245.00 of Bonds and Notes Authorized But Not Issued per Exhibit C-16 on December 31, 2012 and 2011

See Accompanying Notes to Financial Statements

Borough of New Providence, N.J.

Statement of Changes in Fund Balance - Regulatory Basis

General Capital Fund

Year Ended December 31, 2012

	<u>Ref.</u>	
Balance - December 31, 2011	C	\$ 343,921.82
Increased by:		
Premium on Sale of Bonds	C-2	147,050.80
Premium on Sale of Bond Anticipation Notes	C-2	<u>3,162.50</u>
		494,135.12
Decreased by:		
Appropriated to Finance Improvement Authorization	C-12	10,000.00
Appropriated to Current Year Budget Revenue	C-7	<u>150,000.00</u>
Balance - December 31, 2012	C,C-3	\$ <u><u>334,135.12</u></u>

See Accompanying Notes to Financial Statements

GENERAL FIXED ASSET ACCOUNT GROUP

Exhibit D

Borough of New Providence , N.J.

Comparative Statement of General Fixed Assets

December 31, 2012 and 2011

	<u>2012</u>	<u>2011</u>
<u>General Fixed Assets:</u>		
Buildings and Construction	\$ 11,406,253.59	\$ 11,406,253.59
Machinery and Equipment	4,747,847.24	4,747,847.24
Land Improvements	266,541.45	266,541.45
Underground Equipment & Utilities	<u>1,163,811.00</u>	<u>1,163,811.00</u>
	<u>\$ 17,584,453.28</u>	<u>\$ 17,584,453.28</u>
Investment in Fixed Assets	<u>\$ 17,584,453.28</u>	<u>\$ 17,584,453.28</u>

See Accompanying Notes to Financial Statements

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**BOROUGH OF NEW PROVIDENCE
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2012 AND 2011**

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The GASB Codification establishes seven fund types and two account groups to be used by governmental units when reporting financial position and results of operations in accordance with generally accepted accounting principles (GAAP).

The financial statements of the Borough of New Providence have been prepared in conformity with accounting principles and practices prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey (the "Division") which is a comprehensive basis of accounting other than generally accepted accounting principles. Such principles and practices are designed primarily for determining compliance with legal provisions and budgetary restrictions and as a means of reporting on the stewardship of public officials with respect to public funds. Under this method of accounting, the Borough accounts for its financial transactions through the following separate funds which differ from the fund structure required by GAAP.

A. Reporting Entity

The Borough of New Providence (the "Borough") operates under a Mayor/Council form of government. There are six elected members on the Council. Each is elected to a three year term. The Mayor is elected in a general election for a four year term. The Mayor carries a legislative vote only if there is a tie amongst Council members. The Borough's major operations include public safety, road repair and maintenance, sanitation, fire protection, recreation and parks, health services, and general administrative services.

GASB has issued Statement No. 14 which requires the financial reporting entity to include both the primary government and those component units for which the primary government is financially accountable. Financial accountability is defined as appointment of a voting majority of the component unit's board, and either a) the ability to impose will by the primary government, or b) the possibility that the component unit will provide a financial benefit to or impose a financial burden on the primary government.

However, the municipalities in the State of New Jersey do not prepare financial statements in accordance with GAAP and thus do not comply with all of the GASB pronouncements. The financial statements contained herein include only those boards, bodies, officers or commissions as required by NJS 40A:5-5. Accordingly, the financial statements of the Borough do not include the Free Public Library, which is considered a component unit under GAAP. Complete financial statements of the above component can be obtained by contacting the Treasurer of the respective entity.

BOROUGH OF NEW PROVIDENCE
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2012 AND 2011
(CONTINUED)

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (continued)

B. Measurement Focus, Basis of Accounting and Basis of Presentation

The Borough uses funds, as required by the Division, to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial administration by segregating transactions related to certain Borough functions or activities. An account group, on the other hand, is designed to provide accountability for certain assets and liabilities that are not recorded in those Funds.

The Borough has the following funds and account groups:

Current Fund - This fund accounts for resources and expenditures for governmental operations of a general nature, including Federal and State grants.

Trust Funds - Trust Funds are used to account for assets held by the government in a trustee capacity. Funds held by the Borough as an agent for individual, private organizations, or other governments are recorded in the Trust Funds.

Assessment Trust - This fund deals with the hauling of special assessment levies against property for the cost of an improvement, the whole or a part of which costs are levied against the property receiving the benefit.

All Other Trust Funds - These funds are established to account for the assets and resources which are also held by the Borough as a trustee or agent for individuals, private organizations, other governments and/or other funds.

Animal Control Fund - This fund is used to account for fees collected from dog licenses and expenditures which are regulated by NJS 4:19-15.11.

Emergency Services Volunteer Length of Service Awards Program - This fund is used to account for the cumulative payments to participant's in the emergency services volunteer length of service award program including any income, gains, losses or increases or decreases in market value attributable to the interest of the participant's length of service awards.

General Capital Fund - This fund is used to account for the receipt and disbursement of funds used for acquisition or improvement of general capital facilities, other than those acquired in the Current Fund.

General Fixed Asset Account Group - To account for all fixed assets of the Borough. The Borough's infrastructure is not reported in the group.

BOROUGH OF NEW PROVIDENCE
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2012 AND 2011
(CONTINUED)

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (continued)

Basis of Accounting

A modified accrual basis of accounting is followed by the Borough of New Providence. Under this method of accounting revenues, except State/Federal Aid, are recognized when received and expenditures are recorded, when incurred. The accounting principles and practices prescribed for municipalities by the Division differ in certain respects from generally accepted accounting principles (GAAP) applicable to local government units. The more significant differences are as follows:

Property Tax Revenues - Real property taxes are assessed locally, based upon the assessed value of the property. The tax bill includes a levy for Municipal, County, and School purposes. The bills are mailed annually in June for that calendar year's levy. Taxes are payable in four quarterly installments on February 1, May 1, August 1, and November 1. The amounts of the first and second installments are determined as one quarter of the total tax levied against the property for the preceding year. The installment due the third and fourth quarters is determined by taking the current year levy less the amount previously charged for the first and second installments, with the remainder being divided equally. If unpaid on these dates, the amount due becomes delinquent and subject to interest at 8% per annum, or 18% on any delinquency amount in excess of \$1,500. The school levy is turned over to the Board of Education as expenditures are incurred, and the balance, if any, must be transferred as of June 30, of each fiscal year. County taxes are paid quarterly on February 15, May 15, August 15 and November 15, to the County by the Borough. When unpaid taxes or any municipal lien, or part thereof, on real property, remains in arrears on April first in the year following the calendar year levy when the same became in arrears, the collector in the municipality shall subject to the provisions of the New Jersey Statutes enforce the lien by placing the property on a tax sale. Annual in rem tax foreclosure proceedings are instituted to enforce the tax collection or acquisition of title to the property by the Borough. In accordance with the accounting principles prescribed by the State of New Jersey, current and delinquent taxes are realized as revenue when collected. Since delinquent taxes and liens are fully reserved, no provision has been made to estimate that portion of the taxes receivable and tax title liens that are uncollectible. GAAP requires property tax revenues to be recognized in the accounting period when they become susceptible to accrual, reduced by an allowance for doubtful accounts.

Miscellaneous Revenues - Miscellaneous revenues are recognized on a cash basis. Receivables for the miscellaneous items that are susceptible to accrual are recorded with offsetting reserves on the balance sheet of the Borough's Current Fund. GAAP requires such revenues to be recognized in the accounting period when they become susceptible to accrual.

Grant Revenues - Federal and State grants, entitlements or shared revenues received for purposes normally financed through the Current Fund are recognized when anticipated in the Borough's budget. GAAP requires such revenues to be recognized in the accounting period when they become susceptible to accrual.

**BOROUGH OF NEW PROVIDENCE
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2012 AND 2011
(CONTINUED)**

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (continued)

Basis of Accounting, (continued)

Budgets and Budgetary Accounting - An annual budget is required to be adopted and integrated into the accounting system to provide budgetary control over revenues and expenditures for the current fund. Budget amounts presented in the accompanying financial statements represent amounts adopted by the Borough and approved by the State Division of Local Government Services per N.J.S.A. 40A:4 et seq.

The Borough is not required to adopt budgets for the following funds:

General Capital Fund
Trust Funds

The governing body shall introduce and approve the annual budget not later than February 10, of the fiscal year. The budget shall be adopted not later than March 20, and prior to adoption must be certified by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. The Director of the Division of Local Government Services, with the approval of the Local Finance Board may extend the introduction and approval and adoption dates of the municipal budget. The budget is prepared by fund, function, activity and line item (salary or other expense) and includes information on the previous year. The legal level of control for appropriations is exercised at the individual line item level for all operating budgets adopted. Emergency appropriations, those made after the adoption of the budget and determination of the tax rate, may be authorized by the governing body of the municipality. During the last two months of the fiscal year, the governing body may, by a 2/3 vote, amend the budget through line item transfers. Management has no authority to amend the budget without the approval of the Governing Body. Expenditures may not legally exceed budgeted appropriations at the line item level. During 2012, the Borough Council increased the original budget by \$329,919.40. The increase was funded by \$329,919.40 of additional aid allotted to the Borough. In addition, several budget transfers were approved by the governing body.

Expenditures - Are recorded on the "budgetary" basis of accounting. Generally, expenditures are recorded when an amount is encumbered for goods or services through the issuance of a purchase order in conjunction with an encumbrance accounting system. Outstanding encumbrances at December 31, are reported as a cash liability in the financial statements. Unexpended or uncommitted appropriations, at December 31, are reported as expenditures through the establishment of appropriation reserves unless canceled by the governing body. GAAP requires expenditures to be recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt, which should be recognized when due.

BOROUGH OF NEW PROVIDENCE
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2012 AND 2011
(CONTINUED)

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (continued)

Basis of Accounting, (continued)

Encumbrances - Contractual orders outstanding at December 31, are reported as expenditures through the establishment of an encumbrance payable. Encumbrances do not constitute expenditures under GAAP.

Appropriation Reserves - Are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding year. Lapsed appropriation reserves are recorded as additions to income. Appropriation reserves do not exist under GAAP.

Compensated Absences - Expenditures relating to obligations for unused vested accumulated vacation and sick pay are not recorded until paid. GAAP requires that the amount that would normally be liquidated with expendable available financial resources be recorded as an expenditure in the operating funds and the remaining obligations be recorded as a long-term obligation.

Property Acquired for Taxes - Is recorded in the Current Fund at the assessed valuation when such property was acquired and fully reserved. GAAP requires such property to be recorded in the General Fixed Assets Account Group at market value on the date of acquisition.

Interfunds - Interfund receivables in the Current Fund are recorded with offsetting reserves which are created by charges to operations. Income is recognized in the year the receivables are liquidated. Interfund receivables in the other funds are not offset by reserves. GAAP does not require the establishment of an offsetting reserve.

Inventories - The costs of inventories of supplies for all funds are recorded as expenditures at the time individual items are purchased. The costs of inventories are not included on the various balance sheets.

Cash and Investments - Cash includes amounts in demand deposits as well as short-term investments with a maturity date within one year of the date acquired by the government. Investments are stated at cost which approximates fair value and are limited by N.J.S.A. 40A:5-15.1(a).

Deferred Charges to Future Taxation Funded and Unfunded - Upon the authorization of capital projects, the Borough establishes deferred charges for the costs of the capital projects to be raised by future taxation. Funded deferred charges relate to permanent debt issued, whereas unfunded deferred charges relate to temporary or nonfunding of the authorized cost of capital projects. According to N.J.S.A. 40A:2-4, the Borough may levy taxes on all taxable property within the local unit to repay the debt. Annually, the Borough raises the debt requirements for that particular year in the current budget. As the funds are raised by taxation, the deferred charges are reduced.

**BOROUGH OF NEW PROVIDENCE
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2012 AND 2011
(CONTINUED)**

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (continued)

Basis of Accounting, (continued)

General Fixed Assets - The Borough of New Providence has developed a fixed assets accounting and reporting system, as promulgated by the Division of Local Government Services, which differs in certain respects from generally accounting principles.

Fixed assets used in governmental operations (general fixed assets) are accounted for in the General Fixed Assets Account Group. Public domain ("infrastructure") general fixed assets consisting of certain improvements other than buildings, such as roads, bridges, curbs and gutters, streets and sidewalks and drainage systems are not capitalized.

All fixed assets are valued at historical cost or estimated historical cost if actual historical cost is not available, except land which is valued at estimated market value.

No depreciation has been provided for in the financial statements.

Expenditures for construction in progress are recorded in the Capital Funds until such time as the construction is completed and put into operation.

Fixed assets acquired through grants in aid or contributed capital have not been accounted for separately.

GAAP requires that fixed assets be capitalized at historical or estimated historical cost if actual historical cost is not available.

Use of Estimates - The preparation of financial statements requires management of the Borough to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Accordingly, actual results could differ from those estimates.

Comparative Data - Comparative data for the prior year has been presented in the accompanying balance sheets and statements of operations in order to provide an understanding of changes in the Borough's financial position and operations. However, comparative data have not been presented in all statements because their inclusion would make certain statements unduly complex and difficult to understand.

BOROUGH OF NEW PROVIDENCE
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2012 AND 2011
(CONTINUED)

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (continued)

Basis of Accounting, (continued)

C. Basic Financial Statements

The GASB Codification also defines the financial statements of a governmental unit to be presented in the general purpose financial statements to be in accordance with GAAP. The Borough presents the financial statements listed in the table of contents which are required by the Division and which differ from the financial statements required by GAAP. In addition, the Division requires the financial statements listed in the table of contents to be referenced to the supplementary schedules. This practice differs from GAAP.

NOTE 2: CASH, CASH EQUIVALENTS AND INVESTMENTS

Cash

Custodial Credit Risk - Deposits

Custodial credit risk is the risk that in the event of a bank failure, the government's deposits may not be returned to it. The Borough's policy is based on New Jersey Statutes requiring cash be deposited only in New Jersey based banking institutions that participate in New Jersey Governmental Depository Protection Act (GUDPA) or in qualified investments established in New Jersey Statutes 40A:5-15.1(a) that are treated as cash equivalents. As of December 31, 2012, \$-0- of the Borough's bank balance of \$10,183,290.91 was exposed to custodial credit risk.

Investments

Investment Rate Risk

The Borough does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. However, New Jersey Statutes 40A:5-15.1(a) limits the length of time for most investments to 397 days.

Credit Risk

New Jersey Statutes 40A:5-15.1(a) limits municipal investments to those specified in the Statutes. The type of allowance investments are Bonds of the United States of America, bonds or other obligations of the towns or bonds or other obligations of the local unit or units within which the town is located: obligations of federal agencies not exceeding 397 days; government money market mutual funds; the State of New Jersey Cash Management Plan; local government investment pools; or repurchase of fully collateralized securities.

**BOROUGH OF NEW PROVIDENCE
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2012 AND 2011
(CONTINUED)**

NOTE 2: CASH, CASH EQUIVALENTS AND INVESTMENTS, (continued)

Concentration of Credit Risk

The Borough places no limit on the amount the Borough may invest in any one issuer.

Unaudited Investments

As more fully described in Note 16, the Borough has created a Length of Service Award Program (LOSAP) for emergency service volunteers. The LOSAP investments are similar to those allowed in a deferred compensation program as specified in NJSA 43:15B-1 et. seq. except that all investments are retained in the name of the Borough. All investments are valued at fair value. In accordance with NJAC 5:30-14.37, the investments are maintained by Lincoln Financial Group, which is an authorized provider approved by the Division of Local Government Services. The balance in the account on December 31, 2012 and 2011 amounted to \$250,730.53 and \$217,044.16, respectively.

The following investments represent 5% or more of the total invested with Lincoln Financial Group on December 31, 2012 and 2011:

	<u>2012</u>	<u>2011</u>
Growth	\$117,181.65	\$98,049.32
Fixed Income	68,096.51	65,815.18
Income	21,877.99	14,368.29
Growth and Income	13,918.43	11,149.58
All Others	29,655.95	27,661.79
Total	<u>\$250,730.53</u>	<u>\$217,044.16</u>

NOTE 3: MUNICIPAL DEBT

Long-term debt as of December 31, 2012 consisted of the following:

	<u>Balance Dec. 31, 2011</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending Balance</u>	<u>Amounts Due Within One Year</u>
Bonds Payable - General Obligation Debt	\$5,000,000.00	\$9,700,000.00	\$1,825,000.00	\$12,875,000.00	\$1,395,000.00
Other Liabilities:					
N.J. Environmental Infrastructure:					
Trust	765,000.00		240,000.00	525,000.00	255,000.00
Loan	85,352.54		85,352.54	0.00	
	<u>\$5,850,352.54</u>	<u>\$9,700,000.00</u>	<u>\$2,150,352.54</u>	<u>\$13,400,000.00</u>	<u>\$1,650,000.00</u>

**BOROUGH OF NEW PROVIDENCE
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2012 AND 2011
(CONTINUED)**

NOTE 3: MUNICIPAL DEBT, (continued)

The Local Bond Law governs the issuance of bonds and notes to finance capital expenditures. General obligation bonds have been issued for the general capital fund. All bonds are retired in serial installments within the statutory period of usefulness. Bonds issued by the Borough are general obligation bonds, backed by the full faith and credit of the Borough. Bond anticipation notes, which are issued to temporarily finance capital projects, must be paid off within ten years and five months or retired by the issuance of bonds.

The Borough's debt is summarized as follows:

	<u>Year 2012</u>	<u>Year 2011</u>	<u>Year 2010</u>
<u>Issued:</u>			
General:			
Bonds and Notes	\$12,875,000.00	\$10,823,240.00	\$11,454,240.00
Loans	<u>525,000.00</u>	<u>850,352.54</u>	<u>1,239,952.40</u>
Total Issued	<u>13,400,000.00</u>	<u>11,673,592.54</u>	<u>12,694,192.40</u>
<u>Authorized But Not Issued</u>			
General:			
Bonds and Notes	<u>2,545,321.24</u>	<u>3,639,245.00</u>	<u>3,045,580.00</u>
Net Bonds and Notes Issued and Authorized But Not Issued	<u>\$15,945,321.24</u>	<u>\$15,312,837.54</u>	<u>\$15,739,772.40</u>

SUMMARY OF STATUTORY DEBT CONDITION - ANNUAL DEBT STATEMENT

The summarized statement of debt condition which follows is prepared in accordance with the required method of setting up the Annual Debt Statement and indicates a statutory net debt of .629%.

	<u>Gross Debt</u>	<u>Deductions</u>	<u>Net Debt</u>
Local School District	\$12,150,000.00	\$12,150,000.00	\$0.00
General Debt	<u>15,945,321.24</u>	<u>90,394.00</u>	<u>15,854,927.24</u>
	<u>\$28,095,321.24</u>	<u>\$12,240,394.00</u>	<u>\$15,854,927.24</u>

**BOROUGH OF NEW PROVIDENCE
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2012 AND 2011
(CONTINUED)**

NOTE 3: MUNICIPAL DEBT, (continued)

Net Debt \$15,854,927.24 divided by equalized valuation basis per N.J.S. 40A:2-2 as amended,
\$2,521,226,058.33 = .629%.

BORROWING POWER UNDER N.J.S. 40A:2-6 AS AMENDED

3 ½% of Equalized Valuation Basis (Municipal)	\$88,242,912.04
Net Debt	<u>15,854,927.24</u>
Remaining Borrowing Power	<u>\$72,387,984.80</u>

The Borough's bonded debt consisted of the following at December 31, 2012:

	<u>Amount Outstanding</u>
Paid by Current Fund:	
Refunding Bonds - \$4,600,000.00 issued December 1, 2003 due through October 15, 2013 with variable interest rates of 3.50% to 4.00%	\$340,000.00
General Improvement Bonds - \$4,165,000.00 issued August 1, 2006 due through August 1, 2021 with variable interest rates of 4.125% to 4.250%	3,020,000.00
Refunding Bonds - \$790,000.00 issued April 10, 2012 due through July 15, 2015 with an interest rate of 1.50%	605,000.00
General Improvement Bonds - \$8,910,000.00 issued May 15, 2012 due through May 15, 2027 with variable interest rates of 2.00% to 2.125%	<u>8,910,000.00</u>
	<u>\$12,875,000.00</u>

General Capital Serial Bonds are direct obligations of the Borough for which its full faith and credit are pledged and are payable from taxes levied on all taxable property located within the Borough.

**BOROUGH OF NEW PROVIDENCE
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2012 AND 2011
(CONTINUED)**

NOTE 3: MUNICIPAL DEBT, (continued)

**SCHEDULE OF ANNUAL DEBT SERVICE FOR PRINCIPAL AND INTEREST BONDED
DEBT ISSUED AND OUTSTANDING.**

General			
Calendar			
<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2013	\$1,200,000.00	\$324,315.00	\$1,524,315.00
2014	1,155,000.00	285,190.00	1,440,190.00
2015	1,140,000.00	255,890.00	1,395,890.00
2016	950,000.00	226,815.00	1,176,815.00
2017	950,000.00	200,590.00	1,150,590.00
2018	950,000.00	174,365.00	1,124,365.00
2019	950,000.00	148,140.00	1,098,140.00
2020	950,000.00	121,915.00	1,071,915.00
2021	910,000.00	95,265.00	1,005,265.00
2022	620,000.00	70,215.00	690,215.00
2023	620,000.00	57,815.00	677,815.00
2024	620,000.00	45,415.00	665,415.00
2025	620,000.00	33,015.00	653,015.00
2026	620,000.00	20,228.00	640,228.00
2027	620,000.00	6,820.00	626,820.00
	<u>\$12,875,000.00</u>	<u>\$2,065,993.00</u>	<u>\$14,940,993.00</u>

At December 31, 2012, the Borough had authorized but not issued debt of \$2,545,321.24.

N.J. WASTEWATER TREATMENT FINANCING PROGRAM

The Borough of New Providence entered into two loan agreements, as evidenced by Resolution Number 94-134 adopted August 8, 1994, with the New Jersey Waste Water Treatment Trust (the "Trust Loan") and the State of New Jersey, acting by and through the Department of Environmental Protection and Energy (the "Fund Loan"). The purpose of these loans is to finance the construction of a Waste Water Treatment Facility.

The Borough made drawdowns against these loans for eligible expenditures as stated in the loan agreements after the expenditures had been incurred.

**BOROUGH OF NEW PROVIDENCE
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2012 AND 2011
(CONTINUED)**

NOTE 3: MUNICIPAL DEBT, (continued)

Loans payable in the amount of \$525,000.00 are detailed as follows:

Calendar Year	Series 1998F Trust Loan			Net Payments
	<u>Principal</u>	<u>Interest</u>	<u>Less Credits</u>	
2013	\$255,000.00	\$25,837.50	(\$36,784.52)	\$244,052.98
2014	<u>270,000.00</u>	<u>8,775.00</u>	<u>(36,790.87)</u>	<u>241,984.13</u>
	<u>\$525,000.00</u>	<u>\$34,612.50</u>	<u>(\$73,575.39)</u>	<u>\$486,037.11</u>

NOTE 4: BOND ANTICIPATION NOTES

The Borough issues bond anticipation notes to temporarily fund various capital projects prior to the issuance of serial bonds. The term of the notes cannot exceed one year but the notes may be renewed from time to time for a period not exceeding one year. Generally, such notes must be paid no later than the first day of the fifth month following the close of the tenth fiscal year following the date of the original notes. The State of New Jersey also prescribes that on or before the third anniversary date of the original note a payment of an amount at least equal to the first legally payable installment of the bonds in anticipation of which such notes were issued be paid or retired. A second and third legal installment must be paid if the notes are to be renewed beyond the fourth and fifth anniversary date of the original issuance.

On December 31, 2012, the Borough did not have any outstanding general capital bond anticipation notes.

NOTE 5: DEFERRED CHARGES TO BE RAISED IN SUCCEEDING BUDGETS

Certain expenditures are required to be deferred to budgets of succeeding years. At December 31, 2012, there were no deferred charges shown on the balance sheets of the various funds.

NOTE 6: SCHOOL TAXES

Regulations provide for the deferral of not more than 50% of the annual levy when school taxes are raised for a school year and have not been requisitioned by the school district. The Borough raises its share of local school district taxes on a calendar year basis; hence there is no deferral of school taxes.

BOROUGH OF NEW PROVIDENCE
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2012 AND 2011
(CONTINUED)

NOTE 7: PENSION PLANS

Description of Systems:

Substantially all of the Borough's employees participate in one of the following contributory defined benefit public employee retirement systems which have been established by State statute: the Police and Firemen's Retirement System (PFRS) or the Public Employees' Retirement System (PERS). These systems are sponsored and administered by the State of New Jersey. The Public Employees' Retirement System and the Police and Firemen's Retirement System (PFRS) are considered a cost sharing multiple-employer plans. According to the State of New Jersey Administrative Code, all obligations of the systems will be assumed by the State of New Jersey should the systems terminate.

Public Employees' Retirement System (PERS)

The Public Employees' Retirement System was established in January, 1955 under the provisions of N.J.S.A. 43:15A to provide coverage including post-retirement health care to certain qualified members. Membership is mandatory for substantially all full time employees of the State or any county, municipality, school district or public agency provided the employee is not required to be a member of another State-administered retirement system. Vesting occurs after 8-10 years of service and 25 years for health care coverage. Members are eligible for retirement at age 60 with an annual benefit generally determined to be 1/55th of the average annual compensation for the highest three fiscal years' compensation for each year of membership during years of creditable service. Early retirement is available to those under age 60 with 25 or more years of credited service. Members are always fully vested for their own contributions and, after three years of service credit, become vested for 2% of related interest earned on contributions. In case of death before retirement, members' beneficiaries are entitled to full interest credited to the members' accounts.

Chapter 103, P.L. 2007 amended the early retirement reduction formula for members hired on or after July 1, 2007 and retiring with 25 years of service to be reduced by 1% for every year between age 55 and 60, plus 3% for every year under age 55.

Chapter 89, P.L. 2008 increased the PERS eligibility age for unreduced benefits from age 60 to age 62 for members hired on or after November 1, 2008; increased the minimum annual compensation required for membership eligibility for new members. Also, it amended the early retirement reduction formula for members hired on or after November 1, 2008 and retiring with 25 years of service to be reduced by 1% for every year between age 55 and 62, plus 3% for every year under age 55.

**BOROUGH OF NEW PROVIDENCE
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2012 AND 2011
(CONTINUED)**

NOTE 7: PENSION PLANS, (continued)

Description of Systems, (continued)

Public Employees' Retirement System (PERS), (continued)

Chapter 1, P.L. 2010, effective May 21, 2010, changed the membership eligibility criteria for new members of PERS from the amount of compensation to the number of hours worked weekly. Also, it returned the benefit multiplier for new members of PERS to 1/60 from 1/55, and it provided that new members of PERS have the retirement allowance calculated using the average annual compensation for the last five years of service instead of the last three years of service. New members of PERS will no longer receive pension service credit from more than one employer. Pension service credit will be earned for the highest paid position only. This law also closed the Prosecutors Part of the PERS to new members and repealed the law for new members that provided a non-forfeitable right to receive a pension based on the laws of the retirement system in place at the time 5 years of pension service credit is attained. The law also requires the State to make its full pension contribution, defined as 1/7th of the required amount, beginning in fiscal year 2012.

Chapter 3, P.L. 2010, effective May 21, 2010, replaced the accidental and ordinary disability retirement for new members of PERS with disability insurance coverage similar to that provided by the State to individuals enrolled in the State's Defined Contribution Retirement Program.

Chapter 78, P.L. 2011, provides that new members of PERS hired on or after June 28, 2011 (Tier 5 members) will need 30 years of creditable service and age 65 for receipt of the early retirement benefit without a reduction of $\frac{1}{4}$ of 1% for each month that the member is under age 65. Tier 5 members will be eligible for a service retirement benefit at age 65.

Police and Firemens' Retirement System (PFRS)

The Police and Firemens' Retirement System was established in July 1944 under the provisions of N.J.S.A. 43:16A to provide retirement, death and disability benefits to its members. Membership is mandatory for all full time county and municipal police and firemen, and state firemen or officer employees with police powers appointed after June 30, 1944.

Enrolled members of the Police and Firemens' Retirement System may retire at age 55 with no minimum service requirement. The annual allowance is equal to 2% of the members' final compensation for each year of service up to 30 years, plus 1% of each year of creditable service over 30 years. Final compensation equals the compensation for the final year of service prior to retirement. Special retirement is permitted to members who have 25 or more years of creditable service in the system.

BOROUGH OF NEW PROVIDENCE
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2012 AND 2011
(CONTINUED)

NOTE 7: PENSION PLANS, (continued)

Description of Systems, (continued)

Police and Firemens' Retirement System (PFRS), (continued)

Benefits fully vest on reaching 10 years of service. Members are always fully vested for their own contributions. In the case of death before retirement, members' beneficiaries are entitled to full payment of members' contributions.

Chapter 1, P.L. 2010, effective May 21, 2010, eliminated the provision in PFRS that would permit a member to retire, at any age after 25 years of service credit, on a special retirement allowance of 70% of final compensation after the retirement system reaches a funded level of 104%. Also, for new members of PFRS, the law capped the maximum compensation that can be used to calculate a pension from the plan at the annual wage contribution base for Social Security, and requires the pension to be calculated using a three year average annual compensation instead of the last year's salary.

The State of New Jersey, Department of the Treasury, Division of Pensions and Benefits, issues publicly available financial reports that include the financial statements and required supplementary information for PERS and PFRS. The financial reports may be obtained by writing to the State of New Jersey, Department of the Treasury, Divisions of Pensions and Benefits, P.O. Box 295, Trenton, NJ 08625-0295.

Contribution Requirements

The contribution policy is set by laws of the State of New Jersey and, in most retirement systems, contributions are required by active members and contributing employers. Plan member and employer contributions may be amended by State of New Jersey legislation. The pension funds provide for employee contributions based on 5.5% for PERS. This amount will increase to 6.5% plus an additional 1% phased in over 7 years beginning 2012 and 8.5% for PFRS, which increased to 10% in October 2011, of the employee's annual compensation, as defined by law. Employers are required to contribute at an actuarially determined rate in all Funds except the SACT. The actuarially determined employer contribution includes funding for cost-of-living adjustments and noncontributory death benefits in the PERS and PFRS. In the PERS and PFRS, the employer contribution includes funding for post-retirement medical premiums.

**BOROUGH OF NEW PROVIDENCE
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2012 AND 2011
(CONTINUED)**

NOTE 7: PENSION PLANS, (continued)

Contribution Requirements, (continued)

The Borough's contribution to the various plans, equal to the required contributions for each year, were as follows:

<u>Year</u>	<u>PERS</u>	<u>PFRS</u>
2012	\$346,019.00	\$554,467.00
2011	338,372.00	655,482.00
2010	265,953.00	538,189.00

Defined Contribution Retirement Program

The Defined Contribution Retirement Program (DCRP) was established on July 1, 2007 for certain public employees under the provisions of Chapter 92, P.L. 2007 and Chapter 103, P.L. 2007. The program provides eligible members, with a minimum base salary of \$1,500.00 or more, with a tax-sheltered, defined contribution retirement benefit, in addition to life insurance and disability coverage. The DCRP is jointly administered by the Division of Pensions and Benefits and Prudential Financial.

If the eligible elected or appointed official will earn less than \$5,000.00 annually, the official may choose to waive participation in the DCRP for that office or position. The waiver is irrevocable.

This retirement program is a new pension system where the value of the pension is based on the amount of the contribution made by the employee, employer and through investment earnings. It is similar to a Deferred Compensation Program where the employee has a portion of tax deferred salary placed into an account that the employee manages through investment option provided by the employer.

The law requires that three classes of employees enroll in the DCRP detailed as follows:

All elected officials taking office on or after July 1, 2007, except that a person who is reelected to an elected office held prior to that date without a break in service may retain in the PERS.

A Governor appointee with advice and consent of the Legislature or who serves at the pleasure of the Governor only during that Governor's term of office.

BOROUGH OF NEW PROVIDENCE
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2012 AND 2011
(CONTINUED)

NOTE 7: PENSION PLANS, (continued)

Defined Contribution Retirement Program, (continued)

Other employees commencing service after July 1, 2007, pursuant to an appointment by an elected official or elected governing body which include the statutory untenured Chief Administrative Officer such as the Business Administrator, County Administrator, or Municipal or County Manager, Department Heads, Legal Counsel, Municipal or County Engineer, Municipal Prosecutor and the Municipal Court Judge.

Notwithstanding the foregoing requirements, other employees who hold a professional license or certificate or meet other exceptions are permitted to remain to join or remain in PERS.

Contributions made by employees for DCRP are currently at 5.5% of the base wages. Member contributions are matched by a 3.0% employer contribution.

The Borough's contribution to the DCRP for the years ended December 31, 2012, 2011 and 2010 were \$2,222.66, \$0.00 and \$0.00, respectively.

NOTE 8: FUND BALANCES APPROPRIATED

Fund balances at December 31, 2012 and 2011 which were appropriated and included as anticipated revenue in their own respective funds for the years ending December 31, 2013 and 2012 were as follows:

	<u>2013</u>	<u>2012</u>
Current Fund	<u>\$2,212,000.00</u>	<u>\$2,000,000.00</u>

NOTE 9: FIXED ASSETS

The following is a summary of changes in the general fixed asset account group for the year 2012.

	Balance <u>Dec. 31, 2011</u>	<u>Additions</u>	<u>Deletions</u>	Balance <u>Dec. 31, 2012</u>
Buildings	\$11,406,253.59	\$	\$	\$11,406,253.59
Machinery and Equipment	4,747,847.24			4,747,847.24
Land Improvements	266,541.45			266,541.45
Underground Equipment and Utilities	<u>1,163,811.00</u>			<u>1,163,811.00</u>
	<u>\$17,584,453.28</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$17,584,453.28</u>

BOROUGH OF NEW PROVIDENCE
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2012 AND 2011
(CONTINUED)

NOTE 10: TERMINAL LEAVE

Eligible employees who retire with a pension under PERS or PFRS shall be entitled to receive Terminal Leave. The number of Terminal Leave days will be based on the number of unused sick leave at the time of retirement. Retiring PERS employees will remain on the payroll of the Borough based on one day of base salary pay for every four days of accumulated unused sick leave up to 100 days; and 1 day base salary pay for every 3 days of accumulated sick leave beyond 100 days subject to a maximum payment. Retiring PFRS employees will remain on the payroll of the Borough based on 1 day of salary pay for every 4 days of accumulated unused sick leave if the total days are below 100 or 1 day base salary pay for every 3 days of accumulated unused sick leave if the total days are above 100, subject to a maximum payment. The maximum payment for employees who retire under PERS is \$12,000.00 and under PFRS is \$17,000.00

It is estimated that the sum of \$156,535.48, computed internally at 2012 salary rates, would be payable to 19 officials and employees of the Borough of New Providence as of December 31, 2012 for accumulated sick days. This amount was not verified by audit.

Provisions for the above are not reflected on the Financial Statements of the Borough. It is expected that the cost of such unpaid compensation would be included in the Borough's operating budget in the year in which it is used.

NOTE 11: DUE TO/FROM OTHER FUNDS

Balances due to/from other funds at December 31, 2012 consist of the following:

\$175.00	Due to the Public Defender Other Trust Fund from the Current Fund for Public Defender fees deposited in the Current Fund.
790.40	Due to the Assessment Trust Fund from the Current Fund for Assessment receipts deposited in the Current Fund.
8.76	Due to the Current Fund from the Other Trust Fund for interest earnings.
49.21	Due to the Municipal Open Space Trust Fund from the Current Fund for added taxes.
800.00	Due to the Federal and State Grant Fund from the Current Fund for grant receipts deposited in the Current Fund.
10,000.00	Due to the Current Fund from the Recreation Trust Fund for anticipated revenue not turned over.
<u>62,174.45</u>	Due to the General Capital Fund from the Current Fund for anticipated revenue interest on investments not turned over and capital receipts deposited in the Current Fund.
<u>\$73,997.82</u>	

It is anticipated that all interfunds will be liquidated during the fiscal year.

BOROUGH OF NEW PROVIDENCE
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2012 AND 2011
(CONTINUED)

NOTE 12: RISK MANAGEMENT

The Borough is exposed to various risks of loss related to general liability, automobile coverage, damage and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Borough has obtained insurance coverage to guard against these events which will provide minimum exposure to the Borough should they occur. During the 2012 calendar year, the Borough did not incur claims in excess of their coverage and the amount of coverage did not significantly decrease.

NOTE 13: TAXES COLLECTED IN ADVANCE

Taxes collected in advance are recorded as cash liabilities in the financial statements. Following is a comparison of the liability for the previous two years:

	<u>Balance</u> <u>Dec 31, 2012</u>	<u>Balance</u> <u>Dec 31, 2011</u>
Prepaid Taxes	<u>\$506,464.45</u>	<u>\$272,209.63</u>
Cash Liability for Taxes Collected in Advance	<u>\$506,464.45</u>	<u>\$272,209.63</u>

NOTE 14: POST-EMPLOYMENT BENEFITS OTHER THAN PENSIONS

Plan Description

The Borough will provide for all non-bargaining personnel hospitalization upon retirement (as defined by PERS) in accordance with the following criteria. A combination of age at retirement and a minimum of fifteen (15) years service with the Borough, will be the basis for determining eligibility and length of coverage. Borough personnel who were originally hired as part time employees and subsequently become full time are eligible for consideration dependent upon date he/she joined PERS plan.

Age Determination

The number of points an employee earns for age will be calculated by year of retirement less year of birth up to a maximum of seventy points.

**BOROUGH OF NEW PROVIDENCE
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2012 AND 2011
(CONTINUED)**

NOTE 14: POST-EMPLOYMENT BENEFITS OTHER THAN PENSIONS, (continued)

Service Determination

The number of points an employee earns for service will be calculated as one per year for each year of service.

Physical Disability Retirement

In the event an employee retires due to physical disability, said employee could earn additional points for age up to a maximum of ten points or a total age points of seventy.

Length of Coverage

- (1) In the event an employee has earned one hundred points or more, lifetime hospitalization will be paid by the Borough for the employee and his/her eligible dependents, at a cost not to exceed \$15,000.00 per year. Upon death of the employee, coverage will continue for the surviving spouse until his/her 65th birthday. Upon the death of the employee if there is no surviving spouse, coverage will cease at that point.
- (2) In the event an employee has earned a minimum of eighty points, the Borough will provide hospitalization up to a cumulative cost of \$10,000.00 per employee or for the employee and eligible dependents. These payments will be made in the form of monthly premium contributions or if the employee has been participating in the benefit waiver program in accordance with IRC-125, payments will be made on a quarterly basis in accordance with Borough policy.
- (3) In the event an employee has earned less than a minimum of eighty points, the Borough will provide hospitalization up to a cumulative cost of \$5,000.00 per employee or for the employee and eligible dependents. These payments will be made in the form of monthly premium contributions or if the employee had been participating in the benefit waiver program in accordance with IRC-125, payments will be made on a quarterly basis in accordance with Borough policy.

Funding

The Borough contributes up to a maximum of \$15,000.00 per year for each plan member. For the year 2012, the Borough contributed \$17,564.00 to the plan for two individuals.

BOROUGH OF NEW PROVIDENCE
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2012 AND 2011
(CONTINUED)

NOTE 14: POST-EMPLOYMENT BENEFITS OTHER THAN PENSIONS, (continued)

Annual OPEB Cost and Net OPEB Obligation

The Borough's annual other post-employment benefit (OPEB) cost (expense) is calculated based on the annual required contribution of the employer (ARC). The Borough has calculated the ARC and related information using the Projected Unit Credit method. Under this method, an actuarial accrued liability is determined as the actuarial present value of the portion of projected benefits which is allocated to service before the current plan year. In addition, a normal cost is determined as the actuarial present value of the portion of projected benefits which is allocated to service in the current plan year for each active participant under the assumed retirement age. The following table shows the components of the Borough's annual OPEB cost for the year, the amount actually contributed to the plan, and changes in the Borough's net OPEB obligation to the Retiree Health Plan:

Annual Required Contribution	\$24,366.00
Annual OPEB Cost (Expense)	<u>24,366.00</u>
Contributions Made	<u>(17,564.00)</u>
Increase in Net OPEB Obligation	6,802.00
Net OPEB Obligation - Beginning of Year	<u>15,943.00</u>
Net OPEB Obligation - End of Year	<u>\$22,745.00</u>

The Borough's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan, and the net OPEB obligation for the year 2012 is as follows:

<u>Year</u> <u>Ending</u>	<u>Annual</u> <u>OPEB Cost</u>	<u>Percentage</u> <u>of Annual</u> <u>Cost</u> <u>Contributed</u>	<u>Net</u> <u>OPEB</u> <u>Obligation</u>
12/31/10	\$24,366.00	100%	\$15,943.00

BOROUGH OF NEW PROVIDENCE
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2012 AND 2011
(CONTINUED)

NOTE 14: POST-EMPLOYMENT BENEFITS OTHER THAN PENSIONS, (continued)

Funding Status and Funding Progress

As of December 31, 2011, the municipality calculated that the accrued liability for benefits was \$1,510,711, all of which was unfunded.

The projection of future benefit payments for an ongoing plan involves estimated of the value or reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality and the healthcare cost trend. Amounts determined regarding the funded status of the plan and the annual required contribution of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress, presented as required supplementary information presents multi year trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

Methods and Assumptions

Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and plan members) and includes the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members for that point. The methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term prospective of the calculations.

The following simplifying assumptions were made:

Retirement age for active employees - 100% of Police Officers are assumed to retire at age 65 (which is mandated under New Jersey State law), regardless of service, 100% of the other union eligible employees are assumed to retire at age 65, regardless of service and under the Personnel Policy Handbook, the Borough will provide for all non-bargaining personnel hospitalization upon retirement (as defined by PERS) in accordance with the following criteria: A combination of age at retirement and a minimum of fifteen (15) years of service with the Borough with the cost not to exceed \$15,000.00, \$10,000.00 or \$5,000.00, the amount to be determined in accordance with the amount of points earned.

Mortality - Life expectancies were estimated until age eighty-five (85) or twenty (20) years of post retirement for health and disabled participants. No retirement death benefits were valued, specially the "in-the-line of duty" death benefit for police.

**BOROUGH OF NEW PROVIDENCE
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2012 AND 2011
(CONTINUED)**

NOTE 14: POST-EMPLOYMENT BENEFITS OTHER THAN PENSIONS, (continued)

Methods and Assumptions, (continued)

Benefits - The valuation projects the cost to the Borough of providing medical benefits to employees who remain in the medical plan after retirement. Future retirees are assumed to remain the same medical plan they were covered under while active.

Healthcare Cost Trend Rate - The expected rate of increase in healthcare insurance premiums was based on projections using a rate of 8%.

Health Insurance Premiums - 2012 health insurance premiums for retirees were used as the basis for calculation of the present value of total benefits to be paid.

The investment return assumption (discount rate) should be the estimated long-term investment yield on the investments that are expected to be used to finance the payments of benefits. The investments expected to be used to finance payments of benefits would be plan assets for funded plans, assets of the employer for pay-as-you-go plans or a proportionate combination of the two for plans that are being partially funded. A discount rate of 4.00% for purposes of developing the liabilities and Annual Required contribution on the basis that the Plan would not be funded. This rate is derived from the historical performance of the United States Treasury.

Schedule of Funding Progress for the Retiree Health Plan

<u>Actuarial Valuation Date</u>	<u>Actuarial Value of Assets</u>	<u>Actuarial Accrued Liability (AAL) - Simplified Entry Age</u>	<u>Unfunded AAL (UAAL)</u>	<u>Funded Ratio</u>
12/31/11	\$ -0-	\$1,528,275.00	\$1,510,711.00	1.00%

NOTE 15: SPECIAL IMPROVEMENT DISTRICT

The Special Improvement District is a separate entity which was established in 2007. The Special Improvement District has a budget which is based on the assessed value of a number of designated property owners in the Borough. The rate for 2012 is \$.319.

**BOROUGH OF NEW PROVIDENCE
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2012 AND 2011
(CONTINUED)**

NOTE 16: EMERGENCY SERVICES VOLUNTEER LENGTH OF SERVICE AWARD PLAN (LOSAP)

On March 6, 2003, the Division of Local Government Services approved the Borough's LOSAP plan, provided by Lincoln Financial Group. The purpose of this plan is to enhance the Borough's ability to retain and recruit volunteer firefighters and volunteer members of emergency service squads.

The Lincoln Financial Group will provide for the benefit of participants, a multi-fund variable annuity contract as its funding vehicle. The plan shall provide for a fixed annual contribution of \$500.00 to each eligible volunteer who accumulates minimum service points based on criteria established by Borough Ordinance No. 2000-05. The amount of the LOSAP award cannot exceed \$500.00 annually. The Borough's contribution shall be included in the current years budget.

All amounts awarded under a length of service award plan shall remain the asset of the sponsoring agency; the obligation of the sponsoring agency to participating volunteers shall be contractual only; and no preferred or special interest in the awards made shall accrue to such participants. Such money shall be subject to the claims of the sponsoring agency's general creditors until distributed to any or all participants.

We have reviewed the plan for the year ended December 31, 2012 in accordance with the American Institute of Certified Public Accountants (AICPA) Statement on Standards for Accounting and Review Services.

NOTE 17: COMMITMENTS AND CONTINGENT LIABILITIES

Federal and State Awards

The Borough participates in several federal and state grant programs which are governed by various rules and regulations of the grantor agencies; therefore, to the extent that the Borough has not complied with the rules and regulations governing the grants, refunds of any money received may be required and the collectibility of any related receivable at December 31, 2012 may be impaired. In the opinion of management, there are not significant contingent liabilities relating to compliance with the rules and regulations governing the respective grants; therefore, no provisions have been recorded in the accompanying statutory basis financial statements for such contingencies.

Tax Appeals

The Borough has established a Reserve for Tax Appeals Pending in the amount of \$577,734.47.

**BOROUGH OF NEW PROVIDENCE
NOTES TO FINANCIAL STATEMENTS
YEARS ENDED DECEMBER 31, 2012 AND 2011
(CONTINUED)**

NOTE 17: COMMITMENTS AND CONTINGENT LIABILITIES, (continued)

Litigation

The Borough of New Providence is a defendant in certain lawsuits, none of which is unusual for a municipality of its size. Additional liabilities, if not covered by insurance, would be funded from future taxation.

In addition, the Borough's attorney has advised us of the following:

New Jersey Dept. Of Environmental Protection v. Occidental Chemical Corp., et. al., Docket No. ESX-L-9868-05 (PARS). This case, filed, inter alia, under the New Jersey Spill Act, involves claims by the State of New Jersey to recover and to impose cleanup costs on several manufacturers of dioxin who discharged industrial wastes into Newark Bay and the lower Passaic River. The defendants have joined as 3rd party defendants over 300 other entities, including about 80 municipalities and sewer authorities, alleging their discharges have also contaminated the lower Passaic River and Newark Bay. New Providence has been named as a 3rd party defendant. The case is being defended with a reservation of rights by Selective Insurance for the Borough. After extensive negotiations among the various parties, a tentative settlement has been reached for the public entity defendants in the amount of \$90,000.00. The settlement is awaiting final confirmation.

NOTE 18: SUBSEQUENT EVENTS

The Borough has evaluated subsequent events through July 2, 2013, the date which the financial statements were available to be issued and no other items were noted for disclosure.

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SUPPLEMENTARY DATA

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COMPARATIVE SCHEDULE OF TAX RATE INFORMATION

	<u>2012</u>	<u>2011</u>	<u>2010</u>	<u>2009</u>	<u>2008</u>
Tax Rate:	<u>4.306</u>	<u>4.209</u>	<u>4.082</u>	<u>3.903</u>	<u>3.739</u>
Apportionment of Tax Rate:					
Municipal	.872	.851	.890	.856	.815
Municipal Open Space	.002	.002	.002	.002	.010
Municipal Library	.065	.065			
County	.867	.805	.739	.687	.632
County Open Space	.029	.030	.030	.030	.029
Local School	2.471	2.456	2.421	2.328	2.253

Assessed Valuation:

2012	\$1,302,404,548.00
2011	1,300,519,201.00
2010	1,294,367,988.00
2009	1,297,143,937.00
2008	1,297,140,632.00

COMPARISON OF TAX LEVIES AND COLLECTIONS CURRENTLY

A study of this tabulation could indicate a possible trend in future tax levies. A decrease in the percentage of current collection could be an indication of a probable increase in future tax levies.

<u>Year</u>	<u>Tax Levy</u>	<u>Currently</u>	
		<u>Cash Collections</u>	<u>Percentage of Collection</u>
2012*	\$56,302,143.57	\$55,698,441.77	98.93%
2011*	54,946,873.61	54,632,371.81	99.43
2010*	53,062,716.95	52,856,696.58	99.61
2009*	51,026,148.60	50,690,570.28	99.34
2008*	48,714,651.46	48,441,643.27	99.43

*Includes Special Improvement District Taxes.

DELINQUENT TAXES AND TAX TITLE LIENS

This tabulation includes a comparison, expressed in percentage, of the last five years. A comparison of the outstanding assessment and assessment title liens for the past five years is also shown.

<u>Taxes and Liens</u>	<u>2012</u>	<u>2011</u>	<u>2010</u>	<u>2009</u>	<u>2008</u>
Delinquent Taxes	\$316,709.06	\$260,939.00	\$157,580.10	\$256,292.76	\$215,533.43
Tax Title Liens	<u>150,700.04</u>	<u>139,002.80</u>	<u>127,569.26</u>	<u>116,481.10</u>	<u>105,272.00</u>
Totals	<u>\$467,409.10</u>	<u>\$399,941.80</u>	<u>\$285,149.36</u>	<u>\$372,773.86</u>	<u>\$320,805.43</u>
Percentage of each Years Tax Levy	.83%	.73%	.54%	.73%	.65%

PROPERTY ACQUIRED BY TAX TITLE LIEN LIQUIDATION

There was no property sold or acquired during the year.

The value of property acquired by liquidation of tax title liens on December 31, on the basis of the last assessed valuation of properties, was as follows:

<u>Year</u>	<u>Amount</u>
2012	\$11,955
2011	11,955
2010	11,955
2009	11,955
2008	11,955

COMPARATIVE SCHEDULE OF FUND BALANCE

<u>Fund Balance December 31,</u>	<u>Current Fund</u>	
		<u>Utilized in Budget of Succeeding Year</u>
2012	\$2,824,038.86	\$2,212,000.00
2011	2,461,742.41	2,000,000.00
2010	2,791,057.69	2,117,000.00
2009	2,324,184.30	1,900,000.00
2008	2,441,873.57	1,971,000.00

ROSTER OF OFFICIALS IN OFFICE AND REPORT ON SURETY BONDS

DECEMBER 31, 2012

The following officials were in office during the period under audit:

<u>Name</u>	<u>Title</u>	<u>Amount of Bond</u>
J. Brooke Hern	Mayor	\$
Michael Gennaro	Council President	
James A. Cucco	Councilman	
Armand Galluccio	Councilman	
Alan Lesnewich	Councilman	
Robert Muñoz	Councilman	
Robert T. Robinson	Councilman	
Kenneth DeRoberts	Chief Financial Officer	125,000.00
Douglas Marvin	Administrator	
Wendi B. Barry	Borough Clerk	
Monica S. Marino	Tax Collector	300,000.00
Carl Woodward, III	Borough Attorney	
Donald Bogosian	Borough Judge	25,000.00
Macrina Carra	Court Administrator	
Patricia Spsychala	Tax Assessor	

All surety bonds were issued by the Selective Insurance Company of America.

The Municipal Court Administrator was covered under a separate blanket bond in the amount of \$25,000.00

An Employee Theft Bond in the amount of \$250,000.00 and a Forgery or Alteration Bond in the amount of \$100,000.00 covers each Borough employee not separately bonded.

BOROUGH OF NEW PROVIDENCE, N.J.

SCHEDULE OF EXPENDITURES OF FEDERAL FINANCIAL AWARDS

FOR THE YEAR ENDED DECEMBER 31, 2012

Name of Federal Agency or Department	Federal Program	C.F.D.A. Account No.	Total Grant Award Amount	Original Grant Period		Balance Jan. 1, 2012	Receipts	Expended	Balance Dec. 31, 2012	Memo Cumulative Total Expenditures
				From	To					
Department of Housing and Urban Development	Community Development Block Grant									
		14.218	7,247.00	9/1/2008	8/31/2009	184.00			184.00	7,063.00
		14.218	6,522.00	9/1/2010	8/31/2011	(1,065.00)	6,522.00	5,306.93	150.07	6,371.93
		14.218	5,000.00	9/1/2011	8/31/2012			490.00	(490.00)	490.00
		14.218	5,701.00	9/1/2010	8/31/2011		5,701.00	5,701.00		5,701.00
		14.218	4,400.00	9/1/2011	8/31/2012					
		14.218	5,018.00	9/1/2010	8/31/2011		5,018.00	5,018.00		5,018.00
		14.218	3,900.00	9/1/2011	8/31/2012					
		14.218	38,000.00	9/1/2010	8/31/2011		33,700.00	33,700.00		
		14.218	25,000.00	9/1/2011	8/31/2012					
Federal Highway Administration	Safe Routes to School	20.600	180,000.00			(35,559.92)		611.14	(36,171.06)	36,171.06
Department of Homeland Security	FEMA Reimbursement Hurricane Irene	97.036	446,428.82			(153,021.32)	153,021.32			153,021.32
		97.036	266,975.64			(266,975.69)	266,975.69			266,975.69
		97.036	226,379.56					165,060.40	(165,060.40)	165,060.40
U.S. Department of Transportation	Drive Sober or Get Pulled Over	20.601	4,400.00				4,400.00			4,400.00
		20.601	5,000.00				5,000.00			5,000.00
U.S. Department of Justice Pass thru State of N.J.	Bulletproof Vest Partnership Program	16.607	2,098.23			1,956.23			535.98	1,562.25
		16.607	3,174.40			3,174.40			3,174.40	
		16.607	800.00				800.00		800.00	
						(451,307.30)	481,138.01	226,707.72	(196,877.01)	656,834.65

NOTE: THIS SCHEDULE WAS NOT SUBJECT TO AN AUDIT IN ACCORDANCE WITH FEDERAL OMB CIRCULAR A-133.

BOROUGH OF NEW PROVIDENCE, N.J.

SCHEDULE OF EXPENDITURES OF STATE FINANCIAL AWARDS

FOR THE YEAR ENDED DECEMBER 31, 2012

State Funding Department	State Program	State Grant (Award) No.	Grant Award Amount	Balance Jan. 1, 2012	Receipts	Expended	Balance Dec. 31, 2012	Memo Cumulative Total Expenditures
Department of Environmental Protection	Clean Communities Program	4900-765-042-4900	15,256.33	3,167.17		3,167.17		15,256.33
	Clean Communities Program	4900-765-042-4900	19,470.94	19,470.94		19,470.94		19,470.94
	Clean Communities Program	4900-765-042-4900	20,361.47	20,361.47		534.75	19,826.72	534.75
	Clean Communities Program	4900-765-042-4900	19,357.48	19,357.48			19,357.48	
	Clean Communities Program	4900-765-042-4900	19,028.62		19,028.62		19,028.62	
	Recycling Tonnage Grant	4900-752-042-4900	17,619.00	8,322.28		3,374.20	4,948.08	12,670.92
	Recycling Tonnage Grant	4900-752-042-4900	27,620.61	27,620.61			27,620.61	
	Recycling Tonnage Grant	4900-752-042-4900	41,633.83	41,633.83			41,633.83	
	Recycling Tonnage Grant	4900-752-042-4900	44,458.24	44,458.24			44,458.24	
	Recycling Tonnage Grant	4900-752-042-4900	18,113.41	18,113.41			18,113.41	
			19,154.64		19,154.64		19,154.64	
Department of Law and Public Safety	Body Armor Fund	1020-718-066-1020	5,103.49	1,939.77		1,420.50	519.27	4,584.22
	Body Armor Fund	1020-718-066-1020	2,528.19	2,528.19			2,528.19	
	Body Armor Fund	1020-718-066-1020	3,684.89	3,684.89			3,684.89	
	Body Armor Fund	1020-718-066-1020	2,544.98	2,544.98			2,544.98	
	Body Armor Fund	1020-718-066-1020	2,601.58		2,601.58		2,601.58	
	Drunk Driving Enforcement Fund	6400-100-078-6400	8,822.47	313.26		313.26		8,822.47
	Drunk Driving Enforcement Fund	6400-100-078-6400	2,433.71	2,433.71		2,433.71		2,433.71
	Drunk Driving Enforcement Fund	6400-100-078-6400	2,493.56	2,493.56		2,493.56		2,493.56
	Drunk Driving Enforcement Fund	6400-100-078-6400	4,968.99	4,968.99		186.42	4,782.57	186.42
	Drunk Driving Enforcement Fund	6400-100-078-6400	2,849.85		2,849.85		2,849.85	
Pass Through County of Union	Municipal Alliance on Alcoholism and Drug Abuse	11-ALL-103	17,583.00	(9,805.34)	12,991.42	4,186.08		17,527.70
	Municipal Alliance on Alcoholism and Drug Abuse	12-ALL-103	17,583.00		5,346.36	10,296.22	(4,951.86)	10,296.22
Department of Community Affairs	Alcohol, Education & Rehab Fund	9735-760-098-Y900	419.83	21.40		21.40		419.83
	Alcohol, Education & Rehab Fund	9735-760-098-Y900	402.18	402.18		83.60	318.58	83.60
	Alcohol, Education & Rehab Fund	9735-760-098-Y900	431.48	431.48			431.48	
	Alcohol, Education & Rehab Fund	9735-760-098-Y900	323.78		323.78		323.78	
NJDEP	Trails Grant		9,000.00			202.50	(202.50)	202.50
Department of Transportation	Municipal Aid Program - Livingston Avenue	6320-480-078-6320	185,000.00	6,178.71		405.00	5,773.71	179,226.29
	Central Avenue	6320-480-078-6320	282,100.00	(82,944.18)		1,340.00	(84,284.18)	262,385.29
	Pearl Street - Section 2	6320-480-078-6320	190,000.00		142,500.00	179,811.65	(37,311.65)	179,811.65
	Oakwood Drive Section 2	6320-480-078-6320	205,000.00					
	Safe Streets Program	6300-480-078-6300	50,000.00	(22,352.37)		2,455.46	(22,352.37)	50,000.00
	Streetscape Phase II	6320-480-078-6320	245,000.00	(22,099.10)			(24,554.56)	24,554.56
				94,245.56	204,796.25	232,198.42	66,843.39	790,962.96

NOTE: THIS SCHEDULE WAS NOT SUBJECT TO AN AUDIT IN ACCORDANCE WITH N.J. OMB CIRCULAR 04-04.

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Borough of New Providence, N.J.
Schedule of Cash - Collector-Treasurer

Current Fund

Year Ended December 31, 2012

	<u>Ref.</u>	<u>Current Fund</u>	<u>Federal & State Grant Fund</u>
Balance - December 31, 2011	A	\$ 4,398,494.96	\$ 65,842.20
Increased by Receipts:			
Interest and Costs on Taxes	A-2	56,745.14	
Miscellaneous Revenue Not Anticipated	A-2	505,095.05	
Petty Cash	A-6	1,750.00	
Due From State - Senior Citizen and Veteran Deductions	A-7	105,356.16	
Taxes Receivable	A-8	55,586,156.46	
Revenue Accounts Receivable	A-11	2,778,980.39	
Other Accounts Receivable	A-12	6,669.00	
Interfunds	A-14	406,416.68	
Prepaid Taxes	A-17	506,464.65	
Various Cash Liabilities and Reserves	A-22	156,419.73	
Federal and State Grants Receivable	A-23		265,204.48
Matching Funds for Grants	A-24		4,396.00
Unappropriated Reserves	A-25		25,406.07
		<u>60,110,053.26</u>	<u>295,006.55</u>
		64,508,548.22	360,848.75
Decreased by Disbursements:			
Refund of Prior Year Revenue	A-1	154,627.28	
Current Year Budget Appropriations	A-3	14,209,778.16	
Matching Funds for Grants	A-3	4,396.00	
Petty Cash	A-6	1,750.00	
Due from Free Public Library	A-13	18,316.71	
Interfunds	A-14	32,702.51	
Appropriation Reserves	A-15	577,467.77	
Special Improvement District Taxes	A-18	114,927.00	
Local District School Taxes	A-20	32,181,206.00	
County Taxes Payable	A-21	11,681,998.32	
Various Cash Liabilities and Reserves	A-22	73,159.73	
Federal & State Grant Appropriations	A-24		298,811.10
Interfund - Current Fund	A-26		3,763.16
		<u>59,050,329.48</u>	<u>302,574.26</u>
Balance - December 31, 2012	A	\$ <u>5,458,218.74</u>	\$ <u>58,274.49</u>

Exhibit A-5**Borough of New Providence, N.J.****Schedule of Cash - Change Fund****Current Fund****Year Ended December 31, 2012**

	<u>Ref.</u>	
Balance - December 31, 2011	A	\$ <u>150.00</u>
Balance - December 31, 2012	A	\$ <u>150.00</u>
<u>Analysis of Balance:</u>		
Tax Collector		50.00
Clerk		50.00
Municipal Court		<u>50.00</u>
		<u>150.00</u>

Exhibit A-6**Schedule of Cash - Petty Cash****Current Fund****Year Ended December 31, 2012**

	<u>Ref.</u>	
Increased by:		
Disbursed	A-4	\$ <u>1,750.00</u>
Decreased by:		
Returned to Treasurer	A-4	\$ <u>1,750.00</u>

Borough of New Providence, N.J.

**Schedule of Amount Due to/from State of New Jersey
for Senior Citizens' and Veterans' Deductions - CH. 73 P.L. 1976**

Current Fund

Year Ended December 31, 2012

	<u>Ref.</u>	
Balance - December 31, 2011 - Due from	A	\$ 1,718.58
Increased by:		
Senior Citizens' and Veterans' Deductions		
Per Tax Billings	103,750.00	
Senior Citizens' and Veterans' Deductions		
Allowed by Tax Collector	500.00	
Senior Citizens' and Veterans' Deductions		
Disallowed by Tax Collector	<u>(3,233.32)</u>	
	A-8	<u>101,016.68</u>
		102,735.26
Decreased by:		
Cash Receipts	A-4	<u>105,356.16</u>
Balance - December 31, 2012 - Due to	A	\$ <u><u>2,620.90</u></u>

Borough of New Providence, N.J.

Schedule of Taxes Receivable and Analysis of Property Tax Levy

Current Fund									
Year Ended December 31, 2012									
Year	Balance, Dec. 31, 2011	Levy	Added Taxes	Collected 2011	Collected 2012	Senior Citizen and Veteran Deductions	Transferred to Tax Title Liens	Canceled	Balance, Dec. 31, 2012
2011	\$ 260,939.00				261,846.37	(907.37)			0.00
2012		56,196,467.13	105,676.44	272,207.63	55,324,310.09	101,924.05	10,997.52	275,995.22	316,709.06
	\$ 260,939.00	56,196,467.13	105,676.44	272,207.63	55,586,156.46	101,016.68	10,997.52	275,995.22	316,709.06
	A			A-2/A-17	A-2/A-4	A-2/A-7	A-9		A
Analysis of Tax Levy									
Tax yield:		Ref.							
General Purpose Tax		55,944,885.21							
Utilities		136,654.48							
Special Taxes		114,927.44							
Added Tax (R.S. 54:4-63.1 et seq.)		105,676.44							
		56,302,143.57							
Tax Levy:									
Municipal Open Space Tax		32,560.00							
Added Municipal Open Space Tax		49.21							
		32,609.21							
Special Improvement District Taxes		114,927.00							
Local District School Tax		32,181,206.00							
County Tax - General		11,282,741.95							
County Tax - Open Space		380,918.67							
Added County Taxes		21,917.95							
		11,685,578.57							
Local Tax for Municipal Purposes		44,014,320.78							
Additional Taxes		12,193,796.15							
		94,026.64							
		12,287,822.79							
		56,302,143.57							

Borough of New Providence, N.J.

Schedule of Tax Title Liens

Current Fund

Year Ended December 31, 2012

	<u>Ref.</u>	
Balance - December 31, 2011	A	\$ 139,002.80
Increased by:		
Penalties	A-12	699.72
Transfers from Taxes Receivable	A-8	<u>10,997.52</u>
		<u>11,697.24</u>
Balance - December 31, 2012	A	<u>\$ 150,700.04</u>

Exhibit A-10

Schedule of Property Acquired for
Taxes Assessed Valuation

Current Fund

Year Ended December 31, 2012

	<u>Ref.</u>	
Balance - December 31, 2011	A	\$ <u>11,955.00</u>
Balance - December 31, 2012	A	\$ <u>11,955.00</u>

Analysis of Balance:

<u>Block-Lot</u>	<u>Amount</u>
41-36	9,200.00
44-07	800.00
153-12	225.00
204-25	200.00
239-01	125.00
362-01	230.00
363-01	760.00
363-02	75.00
364-01	70.00
365-01	115.00
366-02	60.00
372-08	95.00
	<u>11,955.00</u>

Borough of New Providence, N.J.

Schedule of Revenue Accounts Receivable

Current Fund

Year Ended December 31, 2012

	<u>Ref.</u>	<u>Balance</u> <u>Dec. 31, 2011</u>	<u>Accrued</u>	<u>Collected</u>	<u>Balance</u> <u>Dec. 31, 2012</u>
Clerk:					
Licenses:					
Alcoholic beverages	A-2	\$	7,500.00	7,500.00	
Other	A-2	60.00	4,815.00	3,650.00	1,225.00
Fees and Permits	A-2	267.00	3,102.24	3,022.29	346.95
Police					
Fees and Permits	A-2		3,725.61	3,725.61	
Engineering Department					
Fees and Permits	A-2		12,318.00	12,318.00	
Registrar					
Other Licenses	A-2	3.00	120.00	111.00	12.00
Fees and Permits	A-2	105.00	2,612.00	2,387.00	330.00
Board of Health					
Other Licenses	A-2		18,135.00	17,530.00	605.00
Planning Board					
Fees and Permits	A-2		3,350.00	3,350.00	
Board of Adjustment					
Fees and Permits	A-2	1,060.00	19,800.00	20,860.00	
Municipal Court :					
Fines and Costs	A-2	9,083.20	132,040.33	133,778.88	7,344.65
Uniform Construction Code Fees					
Construction Fees	A-2	24,449.00	309,486.00	311,184.00	22,751.00
Fees and Permits	A-2	150.00	527.00	677.00	
Energy Receipts Taxes	A-2		1,240,268.00	1,240,268.00	
Consolidated Municipal Property Tax					
Relief Aid	A-2		63,551.00	63,551.00	
Fire Alarm Revenue	A-2		3,375.00	3,375.00	
Library Reimbursement	A-2		66,000.00	66,000.00	
Leaf Collection Revenue	A-2	500.00	64,800.00	58,550.00	6,750.00
General Capital Fund Balance	A-2		150,000.00	150,000.00	
Berkeley Heights Shared Court	A-2		24,000.00	24,000.00	
Summit Shared Sewer Services	A-2		213,044.00	58,355.00	154,689.00
Multi Family Sewer Fees	A-2		70,800.00	70,800.00	
Uniform Fire Safety Act	A-2	6,875.00	16,618.50	17,643.50	5,850.00
Parking Meters	A-2		18,315.75	18,297.75	18.00
Sewer Rentals	A-2	7,360.00	213,375.56	215,625.56	5,110.00
Cat Licenses	A-2		1,300.00	1,295.00	5.00
Parking Permits	A-2	2,405.00	194,704.00	193,344.00	3,765.00
Rental of Municipal Owned Property	A-2		67,076.08	67,076.08	
Cable TV Franchise Fee	A-2		160,705.72	160,705.72	
		<u>\$ 52,317.20</u>	<u>3,085,464.79</u>	<u>2,928,980.39</u>	<u>208,801.60</u>
		A			A

	<u>Ref.</u>	
Interfund - General Capital Fund	A-14	150,000.00
Receipts	A-4	<u>2,778,980.39</u>
		<u>2,928,980.39</u>

Borough of New Providence, N.J.

Schedule of Other Accounts Receivable

Current Fund

Year Ended December 31, 2012

	<u>Ref.</u>	
Balance - December 31, 2011	A	\$ 6,669.00
Increased by:		
Penalty Charges	Reserve	<u>9,188.32</u>
		15,857.32
Decreased by:		
Collections	A-2/A-4	6,669.00
Transferred to Tax Title Liens	A-9	<u>699.72</u>
		<u>7,368.72</u>
Balance - December 31, 2012	A	\$ <u><u>8,488.60</u></u>

Schedule of Due From Free Public Library

Current Fund

Year Ended December 31, 2012

	<u>Ref.</u>	
Increased by:		
Cash Disbursed	A-4	\$ <u>18,316.71</u>
Balance - December 31, 2012	A/A-1	\$ <u><u>18,316.71</u></u>

Borough of New Providence, N.J.

Schedule of Interfunds

Current Fund

Year Ended December 31, 2012

Fund	Ref.	Due From/(To) Balance			Due From/(To)
		Dec. 31, 2011	Increased	Decreased	Balance Dec. 31, 2012
Other Trust Fund - Developer Escrow	A	\$ 2.90	85.68	79.82	8.76
Other Trust Fund - Public Defender	A			175.00	(175.00)
General Capital Fund	A	190,501.09	150,017.16	402,692.70	(62,174.45)
Federal and State Grant Fund	A	2,963.16		3,763.16	(800.00)
Assessment Trust Fund	A	(790.40)			(790.40)
Open Space Trust Fund	A	(39.67)	32,609.21	32,599.67	(49.21)
Recreation Trust Fund	A	10,000.00			10,000.00
		<u>\$ 202,637.08</u>	<u>182,712.05</u>	<u>439,310.35</u>	<u>(53,980.30)</u>
<u>Analysis</u>					
Due to Current Fund	A/A-1	203,467.15			10,008.76
Due From Current Fund	A	<u>(830.07)</u>			<u>(63,989.06)</u>
		<u>202,637.08</u>			<u>(53,980.30)</u>
Disbursed	A-4		102.84	32,599.67	
Received	A-4			406,416.68	
Current Appropriations	A-3			294.00	
Capital Surplus Revenue	A-11		150,000.00		
Municipal Open Space Tax	A-19		<u>32,609.21</u>		
			<u>182,712.05</u>	<u>439,310.35</u>	

Borough of New Providence, N.J.

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Schedule of Appropriation Reserves

Current Fund

Year Ended December 31, 2012

	Balance, Dec. 31, <u>2011</u>	Balance after Transfers and <u>Encumbrances</u>	<u>Paid or Charged</u>	<u>Balance Lapsed</u>
Salaries and Wages Within "CAPS":				
Administrative and Executive	\$ 63.42	63.42		63.42
Human Resources	2,677.00	2,677.00		2,677.00
Mayor and Council	108.87	108.87		108.87
Clerk	29.78	29.78		29.78
Collection of Taxes	3,035.43	3,035.43	1,127.13	1,908.30
Assessment of Taxes	3,366.32	3,366.32		3,366.32
Planning Board	1,924.51	1,924.51		1,924.51
Board of Adjustment	5,845.52	5,845.52		5,845.52
Police	43,764.25	18,764.25	6,850.11	11,914.14
Municipal Court	493.87	493.87	153.00	340.87
Uniform Fire Safety	21.85	21.85		21.85
Public Works	120,299.41	26,299.41	2,486.39	23,813.02
Waste Water Treatment Plant	33,425.66	8,425.66	5,121.78	3,303.88
Board of Health	1,241.69	1,241.69	650.04	591.65
Health Services	375.77	375.77		375.77
Senior Citizens' Programs	3,434.55	3,434.55		3,434.55
Construction Official	39.63	39.63	39.63	
Total Salaries and Wages Within "CAPS"	<u>220,147.53</u>	<u>76,147.53</u>	<u>16,428.08</u>	<u>59,719.45</u>
Other Expenses Within "CAPS":				
Administrative and Executive	15,407.88	22,559.84	11,566.21	10,993.63
Human Resources	9,862.24	23,422.24	20,782.50	2,639.74
Mayor and Council	5,216.12	5,216.12		5,216.12
Clerk	1,581.80	1,581.80	14.96	1,566.84
Financial Administration	16,019.54	15,879.44	2,369.65	13,509.79
Audit Services	663.00	663.00		663.00
Collection of Taxes	541.59	598.59	57.00	541.59
Assessment of Taxes	52,961.44	53,291.50	52,118.84	1,172.66
Legal Services and Costs		10,000.00	5,154.00	4,846.00
Engineering Services and Costs	11,864.71	15,712.21	14,557.50	1,154.71
Planning Board	7,663.14	8,655.64	3,273.07	5,382.57
Board of Adjustment	3,660.08	3,855.08	2,858.70	996.38

Borough of New Providence, N.J.

Schedule of Appropriation Reserves

Page 2 of 3

Current Fund

Year Ended December 31, 2012

	Balance, Dec. 31, <u>2011</u>	Balance after Transfers and <u>Encumbrances</u>	<u>Paid or Charged</u>	<u>Balance Lapsed</u>
Insurance:				
General Liability	41,859.00	41,859.00		41,859.00
Workers' Compensation	1,136.00	1,136.00		1,136.00
Group Insurance for Employees	35,816.12	866.12	461.61	404.51
Police	21,046.09	83,287.33	62,436.99	20,850.34
Police Dispatch / 911	532.05	532.05		532.05
Emergency Management Services	772.55	2,733.03	1,960.48	772.55
Fire	22,476.53	22,408.90	21,293.51	1,115.39
Uniform Fire Safety	1,234.31	1,294.31	60.00	1,234.31
Municipal Court	3,231.38	3,481.38		3,481.38
Road Repairs and Maintenance	24,191.47	174,201.13	166,542.11	7,659.02
Public Works	7,850.20	7,935.20	4,173.48	3,761.72
Public Building and Grounds	30,416.09	50,126.21	40,096.08	10,030.13
Fleet Maintenance	678.27	5,040.60	3,136.54	1,904.06
Solid Waste / Recycling Collection	309.05	8,243.03	7,933.98	309.05
Landfill / Solid Waste Disposal Costs	14,307.94	24,307.94	18,873.16	5,434.78
Waste Water Treatment Plant	7,813.19	23,840.29	15,751.20	8,089.09
Health Services	2,506.65	2,506.65		2,506.65
Community Services	1,466.67	1,466.67		1,466.67
Senior Citizens' Programs	6,237.11	6,237.11	3,939.78	2,297.33
Tuition Reimbursement Program	1,706.00	1,706.00	682.00	1,024.00
Electricity	73,319.52	100,477.74	27,158.22	73,319.52
Telephone & Telegraph	9,717.36	9,862.10	279.74	9,582.36
Natural Gas	45,169.60	15,169.60		15,169.60
Street Lighting	17,270.51	7,270.51	873.73	6,396.78
Water	2,689.53	2,689.53	2,504.72	184.81
Motor Supplies	4,225.79	19,225.79	18,663.43	562.36
Contingent	500.00	500.00		500.00
Total Other Expenses Within "CAPS"	<u>503,920.52</u>	<u>779,839.68</u>	<u>509,573.19</u>	<u>270,266.49</u>
Deferred Charges and Statutory Expenditures Within "CAPS":				
Social Security (O.A.S.I.)	<u>41,006.32</u>	<u>26,006.32</u>	<u>15,000.00</u>	<u>11,006.32</u>

Borough of New Providence, N.J.

Schedule of Appropriation Reserves

Page 3 of 3

Current Fund

Year Ended December 31, 2012

	Balance, Dec. 31, <u>2011</u>	Balance after Transfers and <u>Encumbrances</u>	<u>Paid or Charged</u>	<u>Balance Lapsed</u>
Total Deferred Charges and Statutory Expenditures Within "CAPS"	<u>41,006.32</u>	<u>26,006.32</u>	<u>15,000.00</u>	<u>11,006.32</u>
Total Reserves Within "CAPS"	<u>765,074.37</u>	<u>881,993.53</u>	<u>541,001.27</u>	<u>340,992.26</u>
Salaries & Wages Excluded From "CAPS": Council on Affordable Housing	<u>2,740.00</u>	<u>52,740.00</u>	<u>50,000.00</u>	<u>2,740.00</u>
Total Salary & Wages Excluded From "CAPS"	<u>2,740.00</u>	<u>52,740.00</u>	<u>50,000.00</u>	<u>2,740.00</u>
Other Expenses Excluded From "CAPS": Sewer System				
Joint Meeting Expenses	19,893.70	19,893.70		19,893.70
Berkley Heights Expenses	2,735.91	2,735.91		2,735.91
Emergency Services Volunteer Length of Service Award Program	30,000.00	30,000.00	20,000.00	10,000.00
Reserve for Tax Appeals		<u>100,000.00</u>	<u>100,000.00</u>	
Total Other Expenses Excluded from "CAPS"	<u>52,629.61</u>	<u>152,629.61</u>	<u>120,000.00</u>	<u>32,629.61</u>
Total Reserves Excluded from "CAPS"	<u>55,369.61</u>	<u>205,369.61</u>	<u>170,000.00</u>	<u>35,369.61</u>
Total Reserves	<u>\$ 820,443.98</u>	<u>1,087,363.14</u>	<u>711,001.27</u>	<u>376,361.87</u>
	A			A-1
Appropriation Reserves	Ref. above	820,443.98		
Transfer from Reserve for Encumbrances	A-15	<u>266,919.16</u>		
		<u>1,087,363.14</u>		
Cash Disbursements	A-4		577,467.77	
Transfer to Accounts Payable	A-22		33,533.50	
Transfer to Reserve for Tax Appeals	A-22		<u>100,000.00</u>	
			<u>711,001.27</u>	

Borough of New Providence, N.J.

Schedule of Encumbrances Payable

Current Fund

Year Ended December 31, 2012

	<u>Ref.</u>	
Balance - December 31, 2011	A	\$ 266,919.16
Increased by:		
Transfer from Current Appropriations	A-3	<u>279,201.72</u>
		546,120.88
Decreased by:		
Transfer to Appropriation Reserves	A-15	<u>266,919.16</u>
Balance - December 31, 2012	A	<u><u>\$ 279,201.72</u></u>

Schedule of Prepaid Taxes

Current Fund

Year Ended December 31, 2012

	<u>Ref.</u>	
Balance - December 31, 2011	A	\$ 272,207.63
Increased by:		
Receipts - Prepaid 2013 Taxes	A-4	<u>506,464.65</u>
		778,672.28
Decreased by:		
Applied to 2012 Taxes	A-8	<u>272,207.63</u>
Balance - December 31, 2012	A	<u><u>\$ 506,464.65</u></u>

Borough of New Providence, N.J.

Schedule of Due to Special Improvement District

Current Fund

Year Ended December 31, 2012

	<u>Ref.</u>	
Balance - December 31, 2011	A	\$ 3,331.20
Increased by:		
Levy Calendar Year - 2012	A-1/A-8	<u>114,927.00</u>
		118,258.20
Decreased by:		
Disbursed	A-4	<u>114,927.00</u>
Balance - December 31, 2012	A	\$ <u>3,331.20</u>

Exhibit A-19

Schedule of Municipal Open Space Taxes Payable

Current Fund

Year Ended December 31, 2012

	<u>Ref.</u>	
Increased by:		
Levy Calendar Year - 2012	A-8	\$ 32,560.00
Added and Omitted Taxes	A-8	<u>49.21</u>
		32,609.21
Decreased by:		
Transfer to Municipal Open Space Trust	A-14	\$ <u>32,609.21</u>

Borough of New Providence, N.J.

Schedule of Local District School Tax Payable

Current Fund

Year Ended December 31, 2012

	<u>Ref.</u>	
Increased by:		
Levy Calendar Year - 2012	A-1/A-8	\$ <u>32,181,206.00</u>
Decreased by:		
Payments	A-4	\$ <u>32,181,206.00</u>

Schedule of County Taxes Payable

Current Fund

Year Ended December 31, 2012

	<u>Ref.</u>	
Balance - December 31, 2011	A	\$ 18,337.70
Increased by:		
Levy - General County	A-1/A-8	11,282,741.95
Levy - Open Space	A-1/A-8	380,918.67
Added and Omitted Taxes	A-1/A-8	<u>21,917.95</u>
		<u>11,685,578.57</u>
		11,703,916.27
Decreased by:		
Payments	A-4	<u>11,681,998.32</u>
Balance - December 31, 2012	A	\$ <u>21,917.95</u>

Borough of New Providence, N.J.

Schedule of Various Cash Liabilities and Reserves

Current Fund

Year Ended December 31, 2012

<u>Liabilities and Reserves</u>	Balance, Dec. 31, 2011	<u>Increased</u>	<u>Decreased</u>	Balance, Dec. 31, 2012
<u>Liabilities:</u>				
Tax Overpayments	\$	73,159.73	73,159.73	
Prepaid Revenue	109,675.00	83,260.00	109,675.00	83,260.00
Accounts Payable		33,533.50		33,533.50
<u>Reserves for:</u>				
Sale of Municipal Assets	84,141.92			84,141.92
Tax Appeals	362,734.47	215,000.00		577,734.47
	<u>\$ 556,551.39</u>	<u>404,953.23</u>	<u>182,834.73</u>	<u>778,669.89</u>
	A			A
	<u>Ref.</u>			
2012 Anticipated Revenue	A-2		109,675.00	
2012 Budget Appropriation	A-3	115,000.00		
2011 Appropriation Reserves	A-15	133,533.50		
Receipts	A-4	156,419.73		
Disbursed	A-4		73,159.73	
		<u>404,953.23</u>	<u>182,834.73</u>	

Borough of New Providence, N.J.

Schedule of Grants Receivable

Federal and State Grant Fund

Year Ended December 31, 2012

<u>Grant</u>	Balance, Dec. 31, 2011	Budget Revenue	Received	Canceled	Balance, Dec. 31, 2012
County & Local Grants:					
Union County Kids Recreation Trust - Playground	\$ 30,822.43		17,102.30		13,720.13
Union County Kids Recreation Trust - 2012		50,000.00			50,000.00
Union County Tree Grant - 2012		6,600.00			6,600.00
Union County Heart Grant - 2012		992.00	496.00		496.00
VFW - Sign Grant		1,600.00	1,600.00		
Knights of Columbus - Recreation Grant		2,475.00	2,475.00		
Old Guard of Summit Grant		3,000.00	3,000.00		
	<u>30,822.43</u>	<u>64,667.00</u>	<u>24,673.30</u>		<u>70,816.13</u>
Federal Grants:					
Community Development Block Grant:					
Senior Citizen High Risk Health - 2011	6,522.00		6,522.00		
Senior Citizen High Risk Health - 2012		5,000.00			5,000.00
Senior Exercise and Arts & Crafts - 2011	5,701.00		5,701.00		
Senior Exercise and Arts & Crafts - 2012		4,400.00			4,400.00
Senior Citizen Transportation - 2011	5,018.00		5,018.00		
Senior Citizen Transportation - 2012		3,900.00			3,900.00
Senior Citizen Facility Improvements - 2011	38,000.00		33,700.00		4,300.00
Senior Citizen Facility Improvements - 2012		25,000.00			25,000.00
Safe Routes to Schools	180,000.00				180,000.00
Drive Sober or Get Pulled Over	5,000.00	4,400.00	9,400.00		
	<u>240,241.00</u>	<u>42,700.00</u>	<u>60,341.00</u>		<u>222,600.00</u>
State County Grants					
Alcohol Education & Rehab Grant		323.78	323.78		
Body Armor Replacement Fund		2,544.98	2,544.98		
NJDEP Trails Grant	9,000.00				9,000.00
Municipal Alliance on Alcoholism and Drug Abuse - 2011	13,046.72		12,991.42	55.30	
Municipal Alliance on Alcoholism and Drug Abuse - 2012		17,583.00	5,346.36		12,236.64
Clean Communities		19,028.62	19,028.62		
NJ Transportation Trust - Central Ave	103,998.89				103,998.89
NJ Transportation Trust - Streetscape	245,000.00				245,000.00
NJ Transportation Trust - Pearl Street	190,000.00	190,000.00	142,500.00	190,000.00	47,500.00
NJ Transportation Trust - Oakwood Drive		205,000.00			205,000.00
NJ Safe Streets Program	22,352.37				22,352.37
	<u>583,397.98</u>	<u>434,480.38</u>	<u>182,735.16</u>	<u>190,055.30</u>	<u>645,087.90</u>
	<u>\$ 854,461.41</u>	<u>541,847.38</u>	<u>267,749.46</u>	<u>190,055.30</u>	<u>938,504.03</u>
	A	A-2		A-1	A

	<u>Ref.</u>	
Cash Receipts	A-4	265,204.48
Transferred from Unappropriated Reserves	A-25	2,544.98
		<u>267,749.46</u>

Borough of New Providence, N.J.

Schedule of Appropriated Reserves for Grants

Federal and State Grant Fund

Year Ended December 31, 2012

Grant	Balance, Dec. 31, 2011	Transfer From 2012 Budget	Expended	Canceled	Balance, Dec. 31, 2012
County & Local Grants:					
Union County Kids Recreation Trust	\$ 7,456.34		(15,276.94)		22,733.28
Union County Kids Recreation Trust - 2012		50,000.00			50,000.00
Union County Kids Tree Grant		6,600.00			6,600.00
Union County Heart Grant		992.00			992.00
Union County Recycling Enhancement	6,000.00		6,000.00		
Knights of Columbus Donation	518.62	2,475.00	1,548.31		1,445.31
Fields of Dreams - Board of Education	5,018.57				5,018.57
Summit Junior League Youth Center	477.45		477.45		0.00
Old Guard of Summit Grant		3,000.00	1,320.92		1,679.08
VFW Sign Grant		1,600.00	1,600.00		
Summit Area Foundation - Background Checks	7,124.00		2,194.00		4,930.00
	<u>26,594.98</u>	<u>64,667.00</u>	<u>(2,136.26)</u>		<u>93,398.24</u>
Federal Grants:					
Community Development Block Grant:					
Senior Citizen High Risk Health - 2009	184.00				184.00
Senior Citizen High Risk Health - 2011	5,457.00		5,306.93		150.07
Senior Citizen High Risk Health - 2012		5,000.00	490.00		4,510.00
Senior Exercise and Arts & Crafts - 2011	5,701.00		5,701.00		
Senior Exercise and Arts & Crafts - 2012		4,400.00			4,400.00
Senior Citizen Transportation - 2011	5,018.00		5,018.00		
Senior Citizen Transportation - 2012		3,900.00			3,900.00
Senior Citizen Facility Improvements - 2011	38,000.00		33,700.00		4,300.00
Senior Citizen Facility Improvements - 2012		25,000.00			25,000.00
Safe Routes to Schools	144,440.08		611.14		143,828.94
Bulletproof Vest Partnership	5,130.63		1,420.25		3,710.38
Drive Sover or Get Pulled Over	5,000.00	4,400.00	9,400.00		
Stormwater Management Grant					
	<u>208,930.71</u>	<u>42,700.00</u>	<u>61,647.32</u>		<u>189,983.39</u>
State Grants:					
Drunk Driving Enforcement Fund	10,209.52		5,426.95		4,782.57
Body Armor Replacement Grant	8,152.85	2,544.98	1,420.50		9,277.33
NJ Transportation Trust - Livingston Ave	6,178.71		405.00		5,773.71
NJ Transportation Trust - Central Ave	21,054.71		1,340.00		19,714.71
NJ Transportation Trust - Pearl Street	190,000.00	190,000.00	179,811.65	190,000.00	10,188.35
NJ Transportation Trust - Oakwood Drive		205,000.00			205,000.00
NJ Transportation Trust - Streetscape	222,900.90		2,455.46		220,445.44
NJDEP Trails Grant					
State Share	9,000.00		202.50		8,797.50
Local Share	1,800.00		1,744.50		55.50
Clean Communities Grant	62,357.06	19,028.62	23,172.86		58,212.82
Recycling Tonnage Grant	140,148.37		3,374.20		136,774.17
Municipal Alliance on Alcoholism & Drug Abuse					
State Share - 2011	4,241.38		4,186.08	55.30	
Local Share - 2011	2,371.22		2,371.22		
Municipal Alliance on Alcoholism & Drug Abuse					
State Share - 2012		17,583.00	10,298.22		7,284.78
Local Share - 2012		4,396.00	2,985.90		1,410.10
Alcohol Education & Rehab Grant	855.06	323.78	105.00		1,073.84
	<u>679,269.78</u>	<u>438,876.38</u>	<u>239,300.04</u>	<u>190,055.30</u>	<u>688,790.82</u>
	<u>\$ 914,795.47</u>	<u>546,243.38</u>	<u>298,811.10</u>	<u>190,055.30</u>	<u>972,172.45</u>
	A		A-4	A-1	A

	<u>Ref.</u>	
State and Federal Grants	A-3	541,847.38
Matching Funds for Grants	A-3,A-4	4,396.00
		<u>546,243.38</u>

Borough of New Providence, N.J.

Schedule of Unappropriated Reserves for Grants

Federal and State Grant Fund

Year Ended December 31, 2012

<u>Grant</u>	<u>Balance</u> <u>Dec. 31, 2011</u>	<u>Transfer</u> <u>To 2012</u> <u>Budget</u>	<u>Received</u>	<u>Balance</u> <u>Dec. 31, 2012</u>
Recycling Tonnage Grant	\$		19,154.64	19,154.64
Body Armor Replacement Fund	2,544.98	2,544.98	2,601.58	2,601.58
Bulletproof Vest Partnership			800.00	800.00
Drunk Driving Enforcement Fund			2,849.85	2,849.85
	<u>\$ 2,544.98</u>	<u>2,544.98</u>	<u>25,406.07</u>	<u>25,406.07</u>
	A	A-23	A-4	A

Borough of New Providence, N.J.

Schedule of Interfund Current Fund

Federal and State Grant Fund

Year Ended December 31, 2012

		<u>Ref.</u>		
Balance - December 31, 2011	- Due to	A	\$	2,963.16
Decreased by:				
Cash Disbursed		A-4	<u>3,763.16</u>	<u>3,763.16</u>
Balance - December 31, 2012	- Due from	A	\$	<u><u>800.00</u></u>

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Borough of New Providence , N.J.

Schedule of Cash

Trust Funds

Year Ended December 31, 2012

	<u>Ref.</u>	<u>Animal License Fund</u>	<u>Other Trust Fund</u>	<u>Emergency Services Volunteers LOSAP</u>
Balance - December 31, 2011	B	\$ <u>10,165.11</u>	<u>1,628,884.66</u>	<u>217,044.16</u>
Increase by Receipts:				
Interfund - Current Fund	B-5		125.35	
Other Receivables	B-6		217,098.34	
Dog License Fees - Borough	B-4	7,341.60		
Replacement/Late Fees	B-4	150.00		
Other Trust Funds	B-10		1,231,078.33	
Construction & Other Deposits	B-12		248,096.90	
Unemployment Trust Fund	B-13		23,806.26	
Reserve for Municipal Open Space	B-14		32,656.86	
LOSAP Contributions	B-15			20,500.00
Net Assets Available for Benefits	B-16			25,684.36
Total Receipts		<u>7,491.60</u>	<u>1,752,862.04</u>	<u>46,184.36</u>
		<u>17,656.71</u>	<u>3,381,746.70</u>	<u>263,228.52</u>
Decreased by Disbursements:				
Interfund - Current Fund	B-5		79.82	
Reserve for Dog Expenditures	B-7	3,785.47		
Other Trust Funds	B-10		1,058,996.16	
Construction & Other Deposits	B-12		236,591.70	
Unemployment Trust Fund	B-13		5,377.66	
Net Assets Available for Benefits	B-16			12,497.99
Total Disbursements		<u>3,785.47</u>	<u>1,301,045.34</u>	<u>12,497.99</u>
Balance - December 31, 2012	B	\$ <u><u>13,871.24</u></u>	<u><u>2,080,701.36</u></u>	<u><u>250,730.53</u></u>

Borough of New Providence , N.J.

Analysis of Assessment Cash

Assessment Trust Fund

Year Ended December 31, 2012

	<u>Ref.</u>	
Fund Balance	B-1	\$ 790.40
Interfund - Current Fund	B-5	<u>(790.40)</u>
		\$ <u><u> </u></u>

Exhibit B-4

Schedule of Cash Dog License Collector

Animal License Trust Fund

Year Ended December 31, 2012

	<u>Ref.</u>	
Balance - December 31, 2011	B	33.00
Increased by:		
Dog License Fees - Borough Share	B-7	7,341.60
Replacement/Late Fees	B-7	155.00
State Fees Collected	B-8	<u>761.40</u>
		\$ <u>8,258.00</u>
		8,291.00
Decreased by:		
Dog License Fees Paid to Treasurer	B-2	7,341.60
Replace/Late Fees Paid to Treasurer	B-2	150.00
State Fees Paid to State	B-8	<u>764.40</u>
		<u>8,256.00</u>
Balance - December 31, 2012	B	\$ <u><u>35.00</u></u>

Borough of New Providence , N.J.

Schedule of Due from/(to) Current Fund

Trust Funds

Year Ended December 31, 2012

	<u>Ref.</u>	<u>Total</u>	<u>Assessment Fund</u>	<u>Open Space Fund</u>	<u>Other Trust Funds - Dev. Escrow</u>	<u>Other Trust Funds - Public Defender</u>	<u>Recreation Trust Fund</u>
Balance - December 31, 2011	B	\$ (9,172.83)	790.40	39.67	(2.90)		(10,000.00)
Increased by:							
Added Open Space Tax	B-14	49.21		49.21			
Public Defender Fees Deposited in Current Fund	B-10	175.00				175.00	
Disbursed	B-2	79.82			79.82		
		(8,868.80)	790.40	88.88	76.92	175.00	(10,000.00)
Decreased by:							
Receipts	B-2	125.35		39.67	85.68		
Balance - December 31, 2012	B	\$ <u>(8,994.15)</u>	<u>790.40</u>	<u>49.21</u>	<u>(8.76)</u>	<u>175.00</u>	<u>(10,000.00)</u>
			B-3				

Borough of New Providence , N.J.

Other Accounts Receivable - Outside Police Duty

Trust Funds

Year Ended December 31, 2012

	<u>Ref.</u>	
Balance - December 31, 2011	B	\$ 9,210.93
Increased by:		
Outside Police Duty Services	B-10	<u>211,516.03</u>
		220,726.96
Decreased by:		
Receipts	B-2	<u>217,098.34</u>
Balance - December 31, 2012	B	\$ <u><u>3,628.62</u></u>

Borough of New Providence, N.J.

Reserve for Animal License Fund Expenditures

Trust Funds

Year Ended December 31, 2012

Ref.

Balance - December 31, 2011	B	\$ 10,191.51
Increased by:		
Dog License Fees - Borough Share	B-4	7,341.60
Replacement/Late Fees	B-4	155.00
Prior Year's Adjustment	B-8	<u>1.20</u>
		7,497.80
		17,689.31
Decreased by:		
Expenditures Under N.J.S. 40A:4-39	B-2	<u>3,785.47</u>
Balance - December 31, 2012	B	<u>\$ 13,903.84</u>

License Fees Collected

2011	7,499.00
2010	<u>7,704.12</u>
	<u>\$ 15,203.12</u>

Due to State of New Jersey

Trust Fund

Year Ended December 31, 2012

Ref.

Balance - December 31, 2011	B	\$ 6.60
Increased by:		
State Share of Dog License Fee	B-4	<u>761.40</u>
		768.00
Decreased by:		
Prior Year's Adjustment	B-7	1.20
Disbursed	B-4	<u>764.40</u>
		765.60
Balance - December 31, 2012	B	<u>\$ 2.40</u>

Interfund - General Capital Fund

Municipal Open Space Trust Fund

Year Ended December 31, 2012

Ref.

Increased by:		
Funding Source Ordinance 12-14	B-14	<u>\$ 75,000.00</u>
Balance - December 31, 2012	Due to B	<u>\$ 75,000.00</u>

Borough of New Providence, N.J.

Schedule of Other Trust Funds

Trust Funds

Year Ended December 31, 2012

Purpose	Balance		Increase	Decrease	Balance	
	Dec. 31, 2011				Dec. 31, 2012	
Affordable Housing	\$ 409.29		50,004.77	24,700.00	25,714.06	
Employee Flex Spending	3,175.41		2,672.04	3,259.78	2,587.67	
Forfeitures	10,029.27		1.49		10,030.76	
Municipal Alliance	11,529.29		3,515.00	2,149.50	12,894.79	
Parking Offenses Adjudication Act	2,720.46		358.00		3,078.46	
Outside Employment of Police	36,733.55		211,516.03	178,245.84	70,003.74	
Public Defender Fees	8,714.49		2,433.50		11,147.99	
Snow Removal Reserve	165,784.41		552,275.69	235,040.46	483,019.64	
Planning Brd. / Brd. Of Adj. Escrow	719.17		4,000.00	1,226.25	2,773.75	
Unclaimed Property - Police	226,853.41		388.44	73.00	1,034.61	
Recreation			600,890.17	602,022.10	225,721.48	
Redemption of Outside Liens			11,579.23	11,579.23		
Tree Replacement Program	6,525.00		3,135.00	700.00	8,960.00	
	<u>\$ 473,193.75</u>		<u>1,442,769.36</u>	<u>1,058,996.16</u>	<u>856,966.95</u>	
	B				B	
Receipts	Ref.					
Disbursed	B-2	1,231,078.33				
Interfund - Current Fund	B-2			1,058,996.16		
Other Accounts Receivable	B-5	175.00				
	B-6	211,516.03				
		<u>1,442,769.36</u>		<u>1,058,996.16</u>		

Borough of New Providence , N.J.
Schedule of Payroll Deductions Payable

Trust Funds

Year Ended December 31, 2012

<u>Account</u>	<u>Balance</u> <u>Dec. 31, 2011</u>	<u>Receipts</u>	<u>Disbursed</u>	<u>Balance</u> <u>Dec. 31, 2012</u>
Net Salaries & Wages	\$	4,177,490.93	4,177,490.93	
Payroll Agency	43,993.27	1,191,503.27	1,187,397.54	48,099.00
	<u>\$ 43,993.27</u>	<u>5,368,994.20</u>	<u>5,364,888.47</u>	<u>48,099.00</u>
	B			B

Borough of New Providence, N.J.
 Schedule of Construction and Other Deposits
 Trust Funds
 Year Ended December 31, 2012

	Ref.	Total	Performance Bonds	Sewer Openings	Road Openings	Well Abandonment	Lot Grading	Eggers Court Storm Water Detention
Balance - December 31, 2011	B	\$ 501,173.47	445,493.97	1,000.00	13,634.50	3,500.00	35,545.00	2,000.00
Increased by:								
Receipts	B-2	248,096.90	225,586.90		6,510.00	700.00	15,300.00	
		<u>749,270.37</u>	<u>671,080.87</u>	<u>1,000.00</u>	<u>20,144.50</u>	<u>4,200.00</u>	<u>50,845.00</u>	<u>2,000.00</u>
Decreased by:								
Disbursed	B-2	236,591.70	216,411.70		1,825.00		18,355.00	
Balance - December 31, 2012	B	\$ <u>512,678.67</u>	<u>454,669.17</u>	<u>1,000.00</u>	<u>18,319.50</u>	<u>4,200.00</u>	<u>32,490.00</u>	<u>2,000.00</u>

Borough of New Providence , N.J.

Schedule of Reserve for Unemployment Insurance

Trust Funds

Year Ended December 31, 2012

	<u>Ref.</u>	
Balance - December 31, 2011	B	\$ 3,761.61
Increased by:		
Receipts	B-2	<u>23,806.26</u>
		27,567.87
Decreased by:		
Disbursed	B-2	<u>5,377.66</u>
Balance - December 31, 2012	B	\$ <u>22,190.21</u>

Schedule of Reserve for Municipal Open Space

Trust Funds

Year Ended December 31, 2012

	<u>Ref.</u>	
Balance - December 31, 2011	B	\$ 650,003.53
Increased by:		
Interest On Investments	B-2	96.86
Tax Levy	B-2	32,560.00
Added Taxes	B-5	<u>49.21</u>
		<u>32,706.07</u>
		682,709.60
Decreased by:		
Interfund - General Capital Fund	B-9	<u>75,000.00</u>
Balance - December 31, 2012	B	\$ <u>607,709.60</u>

Exhibit B-15**Borough of New Providence , N.J.****LOSAP Contribution Receivable****Trust Funds****Year Ended December 31, 2012**

	<u>Ref.</u>	
Balance - December 31, 2011	B	\$ 20,500.00
Increased by:		
Borough Contributions	B-16	<u>21,000.00</u>
		41,500.00
Decreased by:		
Received	B-2	<u>20,500.00</u>
Balance - December 31, 2012	B	<u><u>\$ 21,000.00</u></u>

Exhibit B-16

**Schedule of Emergency Services Volunteer Length
of Service Award Program - Net Assets Available for Benefits**

Trust Funds**Year Ended December 31, 2012**

	<u>Ref.</u>		
Balance - December 31, 2011	B		\$ 237,544.16
Increased by:			
Borough Contributions	B-15	21,000.00	
Appreciation	B-2	<u>25,684.36</u>	
			<u>46,684.36</u>
			284,228.52
Decreased by:			
Withdrawals		10,772.99	
Administrative Charges		<u>1,725.00</u>	
	B-2		<u>12,497.99</u>
Balance - December 31, 2012	B		<u><u>271,730.53</u></u>

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Borough of New Providence, N.J.

Schedule of Cash

General Capital Fund

Year Ended December 31, 2012

	<u>Ref.</u>		
Balance - December 31, 2011	C	\$	239,770.90
Increased by Receipts:			
Premium Sale of BAN'S	C-1	3,162.50	
Premium on Sale of Bonds	C-1	147,050.80	
Interfund - Current Fund	C-7	17.16	
Deferred Charges Unfunded	C-6	53,150.00	
Various Receivables	C-4	45,850.00	
Serial Bonds Issued	C-10	8,910,000.00	
Bond Anticipation Notes	C-11	5,548,240.00	
Budget Appropriations:			
Capital Improvement Fund	C-13	<u>125,000.00</u>	
			<u>14,832,470.46</u>
			15,072,241.36
Decreased by Disbursements:			
Bond Anticipation Notes	C-11	11,096,647.64	
Interfund Current Fund	C-7	402,398.70	
Improvement Authorizations	C-12	<u>1,144,238.34</u>	
			<u>12,643,284.68</u>
Balance - December 31, 2012	C	\$	<u><u>2,428,956.68</u></u>

Borough of New Providence, N.J.

Analysis of Cash

General Capital Fund

Year Ended December 31, 2012

	<u>Ref.</u>	
Fund Balance	C-1	\$ 334,135.12
Due from Current Fund	C-7	(62,174.45)
Due from Municipal Open Space Trust	C-8	(75,000.00)
Due from Union County	C-4	(25,000.00)
Capital Improvement Fund	C-13	8,909.13
Various Reserves	C-14	90,394.00

Improvement Authorizations:

Ordinance

<u>Number</u>	<u>Improvement Description</u>	
05-06	Various Capital Improvements	25.00
06-11	Various Capital Improvements	143.00
07-08	Various Capital Improvements	532,524.10
08-07	Various Capital Improvements	307,421.30
08-12	Academy Street Project	94,408.60
08-13	Downtown Streetscape Project	260.37
09-13	Various Capital Improvements	273,101.67
10-13	Various Capital Improvements	147,505.96
10-19	Lighting at Lieder Field	(35,896.24)
11-09	Acquisition of Equipment	24,881.53
11-17	Various Capital Improvements	614,707.19
12-08	Various Capital Improvements	88,610.40
12-14	Imp. To Various Fields & Parks	110,000.00

\$ 2,428,956.68

C

Borough of New Providence, N.J.
Schedule of Various Receivables

General Capital Fund

Year Ended December 31, 2012

	<u>Balance Dec. 31, 2011</u>	<u>Grants/ Contributions</u>	<u>Cash Received</u>	<u>Cancelled</u>	<u>Balance Dec. 31, 2012</u>
<u>Voluntary Contribution</u>					
Ord. 07-13 Downtown Streetscape Project	\$ 113,342.97		45,850.00		67,492.97
<u>County of Union</u>					
Ord. 12-14 Improvements to Various Fields and Parks		25,000.00			25,000.00
	<u>\$ 113,342.97</u>	<u>25,000.00</u>	<u>45,850.00</u>		<u>92,492.97</u>
	C	C-12	C-2/C-15		C/C-3

Borough of New Providence, N.J.

Schedule of Deferred Charges to Future
Taxation - Funded

General Capital Fund

Year Ended December 31, 2012

	<u>Ref.</u>		
Balance - December 31, 2011	C	\$	5,850,352.54
Increased by:			
Refunding Bonds Issued			790,000.00
Improvement Costs Funded by:			
Bonds Issued			<u>8,910,000.00</u>
	C-10		<u>9,700,000.00</u>
			<u>15,550,352.54</u>
Decreased by:			
Bonds Refunded	C-10		765,000.00
Paid by Current Year Budget Appropriations:			
Serial Bonds	C-10		1,060,000.00
NJEIT Trust / Loans Payable	C-9		<u>325,352.54</u>
			<u>2,150,352.54</u>
Balance - December 31, 2012	C	\$	<u><u>13,400,000.00</u></u>

Borough of New Providence, N.J.

Schedule of Deferred Charges to Future Taxation - Unfunded

General Capital Fund

Year Ended December 31, 2012

Ordinance Number	Improvement Description	Balance Dec. 31, 2011	2012 Authorizations	Funded	Canceled	Balance Dec. 31, 2012	Analysis of Balance - Dec. 31, 2012		
							Financed by Bond Anticipation Notes	Expended	Unexpended Improvement Authorization
05-06	Various Capital Improvements	\$ 524,811.17		524,811.17					
05-17	Emergency Communications Equipment	56,500.00		56,500.00					
06-04	Sidewalk and Streetscape Improvements	549,926.69		549,926.69					
06-11	Various Capital Improvements	222,020.00		222,020.00					
06-14	Sidewalk and Streetscape Improvements	380,000.00		360,325.94	19,674.06				
06-15	Reconstruction of Borough Roads	123,800.00		123,800.00					
06-16	Rescue Squad Headquarters Building	665,000.00		664,900.00	100.00				
07-08	Various Capital Improvements	2,268,210.00		2,179,829.95	88,380.05				
07-13	Downtown Streetscape Project	167,900.00		167,900.00					
07-18	Stream Bank Restoration Supplemental	570,000.00		545,000.00	25,000.00				
08-07	Various Capital Improvements	1,368,235.00		1,354,171.00	14,064.00				
08-12	Academy Street Project	166,250.00		166,250.00					
08-13	Downtown Streetscape Project	47,500.00		47,500.00					
09-13	Various Capital Improvements	499,700.00		483,976.61	15,723.39				
10-13	Various Capital Improvements	632,700.00		632,700.00					
10-19	Lighting at Lieder Field	92,150.00		53,150.00	3,103.76	35,896.24		35,896.24	
11-17	Various Capital Improvements	1,105,515.00	2,319,425.00	1,105,515.00		2,319,425.00			2,319,425.00
12-08	Various Capital Improvements		190,000.00			190,000.00			190,000.00
12-14	Imp. To Various Fields & Parks								
		\$ 9,440,217.86	2,509,425.00	9,238,276.36	166,045.26	2,545,321.24		35,896.24	2,509,425.00
		C	C-12/C-16		C-12	C			

Ref.

Receipts
Transferred to Deferred Charges - Funded
Funded by Budget Appropriation
Notes Paid by Budget Appropriation

C-2/C-15
C-5
C-7
C-11

Improvement Authorizations Unfunded

C-12

2,509,425.00

Exhibit C-7

Borough of New Providence, N.J.
Schedule of Interfund - Current Fund
General Capital Fund
Year Ended December 31, 2012

	<u>Ref.</u>		
Balance - December 31, 2011	- Due to	C	\$ 190,501.09
Increased by:			
Capital Surplus Anticipated as Revenue	C-1	150,000.00	
Interest Earned	C-2	<u>17.16</u>	
			<u>150,017.16</u>
			340,518.25
Decreased by:			
Deferred Charges - Unfunded	C-6	294.00	
Disbursed	C-2	<u>402,398.70</u>	
			<u>402,692.70</u>
Balance - December 31, 2012	- Due from	C, C-3	\$ <u><u>62,174.45</u></u>

Exhibit C-8

Schedule of Interfund - Municipal Open Space Trust
General Capital Fund
Year Ended December 31, 2012

	<u>Ref.</u>		
Increased by:			
Fund - Ord. 12-14	C-12		\$ <u>75,000.00</u>
Balance - December 31, 2012	- Due From	C, C-3	\$ <u><u>75,000.00</u></u>

Borough of New Providence, N.J.

Schedule of New Jersey Environmental Infrastructure Trust/Loans Payable

General Capital Fund

Year Ended December 31, 2012

	<u>Ref.</u>		<u>Total</u>	<u>Series 1998F</u>	<u>Series 1994B</u>
Balance - December 31, 2011	C	\$	850,352.54	765,000.00	85,352.54
Decreased by:					
Principal Paid	C-5		<u>325,352.54</u>	<u>240,000.00</u>	<u>85,352.54</u>
Balance - December 31, 2012	C	\$	<u><u>525,000.00</u></u>	<u><u>525,000.00</u></u>	<u><u>0.00</u></u>

Payment Schedule:

<u>Due Date</u>	<u>Rate</u>	<u>Total</u>	<u>Series 1998F</u>	<u>Series 1994B</u>
3/1/2013	6.50%	255,000.00	255,000.00	
3/1/2014	6.50%	270,000.00	270,000.00	
		<u><u>525,000.00</u></u>	<u><u>525,000.00</u></u>	<u><u>0.00</u></u>

Borough of New Providence, N.J.

Schedule of General Serial Bonds Payable

General Capital Fund

Year Ended December 31, 2012

Purpose	Date of Issue	Original Issue	Maturities of Bonds Outstanding, December 31, 2012		Interest Rate	Balance Dec. 31, 2011	Increased	Decreased	Balance Dec. 31, 2012
			Date	Amount					
General Improvement Bonds	7/15/2001	2,340,000.00			\$	765,000.00		765,000.00	
Refunding Bonds	12/1/2003	4,600,000.00	10/15/2013	340,000.00	3.750%	875,000.00		535,000.00	340,000.00
General Improvement Bonds	8/1/2006	4,165,000.00	8/1/2013	340,000.00	4.125%	3,360,000.00		340,000.00	3,020,000.00
			8/1/2014	340,000.00	4.125%				
			8/1/2015	340,000.00	4.125%				
			8/1/2016	340,000.00	4.125%				
			8/1/2017	340,000.00	4.125%				
			8/1/2018	340,000.00	4.125%				
			8/1/2019	340,000.00	4.125%				
			8/1/2020	340,000.00	4.250%				
			8/1/2021	300,000.00	4.250%				
General Refunding Bonds	4/10/2012	790,000.00	7/15/2013	210,000.00	1.500%		790,000.00	185,000.00	605,000.00
			7/15/2014	205,000.00	1.500%				
			7/15/2015	190,000.00	1.500%				
General Improvement Bonds	5/15/2012	8,910,000.00	5/15/2013	310,000.00	2.000%		8,910,000.00		8,910,000.00
			5/15/2014-21	610,000.00	2.000%				
			5/15/2022-25	620,000.00	2.000%				
			5/15/2026	620,000.00	2.125%				
			5/15/2027	620,000.00	2.200%				
						\$ 5,000,000.00	9,700,000.00	1,825,000.00	12,875,000.00
						C			C
						Ref.			
						Issued for Cash	8,910,000.00		
						Refunding Bonds	790,000.00		
						Bonds Refunded		765,000.00	
						Bonds Paid by Budget Appropriation		1,060,000.00	
							9,700,000.00	1,825,000.00	

Borough of New Providence, N.J.
Schedule of Bond Anticipation Notes Payable
General Capital Fund
Year Ended December 31, 2012

Ordinance Number	Improvement Description	Original Amount Issued	Date of Original Issue	Date of Issue	Date of Maturity	Interest Rate	Balance Dec. 31, 2011	Increased	Decreased	Balance Dec. 31, 2012
05-06	Various Capital Improvements	\$ 584,905.00	1/30/2008	1/27/2012	5/25/2012	0.50%	\$ 524,905.00	498,932.00	1,023,837.00	
05-17	Acq. Emergency Comm. Equipment	56,500.00	1/30/2008	1/27/2012	5/25/2012	0.50%	56,500.00	50,222.00	106,722.00	
06-04	Sidewalk & Streetscape Improvements	800,000.00	2/22/2007	1/27/2012	5/25/2012	0.50%	550,000.00	475,000.00	1,025,000.00	
06-11	Various Capital Improvements	222,020.00	1/30/2008	1/27/2012	5/25/2012	0.50%	222,020.00	210,919.00	432,939.00	
06-14	Sidewalk & Streetscape Improvements	380,000.00	2/22/2007	1/27/2012	5/25/2012	0.50%	380,000.00	360,000.00	740,000.00	
06-15	Reconstruction of Borough Roads	123,800.00	1/30/2008	1/27/2012	5/25/2012	0.50%	123,800.00	110,044.00	233,844.00	
07-08	Various Capital Improvements	400,000.00	12/28/2007	1/27/2012	5/25/2012	0.50%	388,900.00	369,455.00	758,355.00	
07-08	Various Capital Improvements	1,246,875.00	1/30/2008	1/27/2012	5/25/2012	0.50%	1,246,875.00	1,185,928.00	2,432,803.00	
07-08	Various Capital Improvements	80,000.00	7/20/2010	1/27/2012	5/25/2012	0.50%	80,000.00	76,000.00	156,000.00	
07-13	Downtown Streetscape Project	190,000.00	1/30/2008	1/27/2012	5/25/2012	0.50%	190,000.00	180,000.00	370,000.00	
07-18	Stream Bank Stabilization	570,000.00	1/30/2008	1/27/2012	5/25/2012	0.50%	570,000.00	541,500.00	1,111,500.00	
08-07	Various Capital Improvements	705,240.00	7/20/2010	1/27/2012	5/25/2012	0.50%	705,240.00	705,240.00	1,410,480.00	
9-13	Various Capital Improvements	285,000.00	7/20/2010	1/27/2012	5/25/2012	0.50%	285,000.00	285,000.00	570,000.00	
11-17	Various Capital Improvements	500,000.00	7/20/2011	1/27/2012	5/25/2012	0.50%	500,000.00	500,000.00	1,000,000.00	
							<u>\$ 5,823,240.00</u>	<u>5,548,240.00</u>	<u>11,371,480.00</u>	<u>C</u>
							<u>Ref.</u>			
							C-2	5,548,240.00	5,548,240.00	
							C-6		274,832.36	
							C-2		67,235.20	
							C-2		5,481,172.44	
								<u>5,548,240.00</u>	<u>11,371,480.00</u>	

Renewals
Paid by Budget Appropriation
Paid by Cash on Hand
Paid by Bond Proceeds

Borough of New Providence, N.J.

Schedule of Improvement Authorizations

General Capital Fund

Year Ended December 31, 2012

Ordinance Number	Improvement Description	Ordinance		Balance Dec. 31, 2011		2012 Authorizations	Paid or Charged	Canceled	Balance Dec. 31, 2012		
		Date	Amount	Funded	Unfunded				Funded	Unfunded	
General Improvements:											
05-06	Various Capital Improvements	05-23-05	1,127,800.00	\$	2,405.00		2,380.00			25.00	
06-11	Various Capital Improvements	05-22-06	748,600.00		7,758.00		7,615.00			143.00	
06-14	Sidewalk & Streetscape Improvements	07-24-06	400,000.00		22,846.56		3,172.50	19,674.06			
06-16	Rescue Squad Headquarters Building	08-07-06	700,000.00		100.00			100.00			
07-08	Various Capital Improvements	04-23-07	2,538,800.00		886,840.43		265,936.28	88,380.05	532,524.10		
07-18	Stream Bank Restoration - Supplemental	08-20-07	60,000.00		63,992.98		38,992.98	25,000.00			
08-07	Various Capital Improvements	05-27-08	1,652,300.00		478,788.92		157,303.62	14,064.00	307,421.30		
08-12	Academy Street Project	07-28-08	175,000.00		131,800.10		37,391.50		94,408.60		
08-13	Downtown Streetscape Project	07-28-08	50,000.00		260.37				260.37		
09-13	Various Capital Improvements	08-24-09	526,000.00		334,574.39		45,749.33	15,723.39	273,101.67		
10-13	Various Capital Improvements	08-23-10	666,000.00		514,235.71		366,729.75		147,505.96		
10-19	Lighting at Lieder Field	12-06-10	110,000.00		3,103.76			3,103.76			
11-09	Acquisition of Equipment	04-25-11	55,000.00	24,881.53	800,209.97		185,502.78		24,881.53		
11-17	Various Capital Improvements	06-13-11	1,163,700.00				33,464.60		614,707.19		
12-08	Various Capital Improvements	05-29-12	2,441,500.00			2,441,500.00			88,610.40	2,319,425.00	
12-14	Imp. To Various Fields & Parks	10-22-12	300,000.00			300,000.00			110,000.00	190,000.00	
				\$	24,881.53	3,246,916.19	1,144,238.34	166,045.26	2,193,589.12	2,509,425.00	
				C	C	C	C-2		C	C	
Deferred Charges to Future Taxation - Unfunded											
Interfund - Municipal Open Space Trust											
Capital Improvement Fund											
Capital Surplus											
				Ref.		25,000.00					
				C-4		2,509,425.00		166,045.26			
				C-6/C-16		75,000.00					
				C-8		122,075.00					
				C-13		10,000.00					
				C-1		2,741,500.00					

Borough of New Providence, N.J.

Schedule of Capital Improvement Fund

General Capital Fund

Year Ended December 31, 2012

	<u>Ref.</u>	
Balance - December 31, 2011	C	\$ 5,984.13
Increased by:		
Budget Appropriation	C-2	<u>125,000.00</u>
		130,984.13
Decreased by:		
Appropriated to Finance Improvement Authorizations	C-12	<u>122,075.00</u>
Balance - December 31, 2012	C/C-3	\$ <u><u>8,909.13</u></u>

Borough of New Providence, N.J.

Schedule of Various Reserves

General Capital Fund

Year Ended December 31, 2012

	Balance Dec. 31, 2011	Increased	Decreased	Balance Dec. 31, 2012
Debt Service	\$ 44,544.00	45,850.00		90,394.00
	<u>44,544.00</u>	<u>45,850.00</u>		<u>90,394.00</u>
	C	C-15		C/C-3

Schedule of Reserve for Various Grants Receivable

General Capital Fund

Year Ended December 31, 2012

	Balance Dec. 31, 2011	Increased	Decreased	Balance Dec. 31, 2012
<u>Voluntary Contribution</u>				
Ord. 07-13 Downtown Streetscape Project	\$ 113,342.97		45,850.00	67,492.97
	<u>113,342.97</u>		<u>45,850.00</u>	<u>67,492.97</u>
	C		C-4/C-14	C

Borough of New Providence, N.J.

Schedule of Bonds and Notes Authorized But Not Issued

General Capital Fund

Year Ended December 31, 2012

Ordinance Number	Improvement Description	Balance	2012	Decreased	Balance
		Dec. 31, 2011	Authorizations		Dec. 31, 2012
<u>General improvements:</u>					
06-16	Rescue Squad Headquarters Building	\$ 665,000.00		665,000.00	
07-08	Various Capital Improvements	552,435.00		552,435.00	
08-07	Various Capital Improvements	662,995.00		662,995.00	
08-12	Academy Street Project	166,250.00		166,250.00	
08-13	Downtown Streetscape Project	47,500.00		47,500.00	
09-13	Various Capital Improvements	214,700.00		214,700.00	
10-13	Various Capital Improvements	632,700.00		632,700.00	
10-19	Lighting Lieder Field	92,150.00		56,253.76	35,896.24
11-17	Various Capital Improvements	605,515.00		605,515.00	
12-08	Various Capital Improvements		2,319,425.00		2,319,425.00
12-14	Imp. To Various Fields & Parks		190,000.00		190,000.00
		<u>\$ 3,639,245.00</u>	<u>2,509,425.00</u>	<u>3,603,348.76</u>	<u>2,545,321.24</u>
		Footnote C	C-12		Footnote C
	Receipts		Ref.	53,150.00	
	Funded from Bond Proceeds		C-6	3,428,827.56	
	Authorizations Cancelled			121,371.20	
				<u>3,603,348.76</u>	

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BOROUGH OF NEW PROVIDENCE

PART II

LETTER ON INTERNAL CONTROL AND COMPLIANCE

COMMENTS AND RECOMMENDATIONS

YEAR ENDED DECEMBER 31, 2012

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INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

The Honorable Mayor and
Members of the Borough Council
Borough of New Providence
New Providence, NJ 07974

We have audited, in accordance with auditing standards generally accepted in the United States of America; audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey; and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States, the financial statements-regulatory basis of the Borough of New Providence in the County of Union as of and for the year ended December 31, 2012 and the related notes to the financial statements, and have issued our report thereon dated July 2, 2013, which was adverse due to being presented in accordance with New Jersey regulatory basis of accounting. The regulatory basis opinion was qualified for fixed assets not being audited.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements-regulatory basis, we considered the Borough of New Providence's internal control over financial reporting to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements-regulatory basis, but not for the purpose of expressing an opinion on the effectiveness of the Borough of New Providence's internal control. Accordingly, we do not express an opinion on the effectiveness of the Borough of New Providence's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.



Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

We did identify certain immaterial deficiencies in internal control that we have reported to management of the Borough of New Providence in the accompany comments and recommendations section of this report.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Borough of New Providence's financial statements-regulatory basis are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

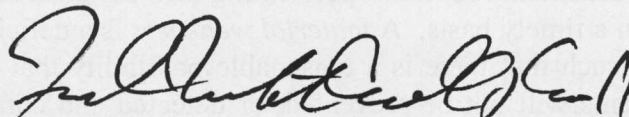
However, we noted certain immaterial instances of noncompliance that we have reported to the management of the Borough of New Providence in the accompanying comments and recommendations section of this report.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Borough of New Providence internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Borough of New Providence internal controls and compliance. Accordingly, this communication is not suitable for any other purpose.



Charles J. Ferraioli, Jr., C.P.A.
Registered Municipal Accountant
No. 388



FERRAIOLI, WIELKOTZ, CERULLO & CUVA, P.A.
Certified Public Accountants

July 2, 2013



GENERAL COMMENTS

Contracts and Agreements

N.J.S.A. 40A:11-4 states "Every contract awarded by the contracting agent for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold, shall be awarded only by resolution of the governing body of the contracting unit to the lowest responsible bidder after public advertising for bids and bidding therefor, except as is provided otherwise in this act or specifically by any other law."

Effective April 17, 2000 and thereafter the bid thresholds in accordance with N.J.S.A. 40A:11-3 (as amended) is \$17,500.00 and \$25,000.00 with a qualified purchasing agent. On July 1, 2010 the threshold was increased to \$36,000.00 with a qualified purchasing agent.

N.J.S.A. 40A:11-2 contains definitions for terms used throughout N.J.S.A. 40A:11-1 et seq. and was amended under P.L. 1999, c.440. It includes as subsection (23) the term 'competitive contracting', which is defined as "the method described in sections 1 through 5 of P.L. 1999, c.440 (C.40:11-4.1 through C.40A:11-4.5) of contracting for specialized goods and services in which formal proposals are solicited from vendors' formal proposals are evaluated by the purchasing agent or counsel; and the governing body awards a contract to a vendor or vendors from among the formal proposals received."

N.J.S.A. 40A:11-3 was amended with P.L. 1999, c.440 to raise the bid threshold and require award by governing body resolution. "When the cost or price of any contract awarded by the purchasing agent in the aggregate does not exceed in a contract year the total sum of \$17,500.00, the contract may be awarded by a purchasing agent when so authorized by ordinance or resolution as appropriate to the contracting unit, of the governing body of the contracting unit without public advertising for bids and bidding therefore, except that the governing body may adopt an ordinance or resolution to set a lower threshold for the receipt of public bids or the solicitation of competitive quotations."

N.J.S.A. 40A:11-15 was amended with P.L. 1999, c.440 to extend the base contract period. "Any contract made pursuant to this section may be awarded for a period of 24 consecutive months, except that contracts for professional services pursuant to paragraph (1) of subsection (a) of N.J.S.A. 40A:11-5 may be awarded for a period not exceeding 12 consecutive months."

The governing body of the Municipality has the responsibility of determining whether the expenditures in any category will exceed the bid threshold within the contract year. Where question arises as to whether any contract or agreement might result in violation of the statute, the Borough Counsel's opinion should be sought before a commitment is made.

The minutes indicate that bids were requested by public advertising for the following items:

Pumper Truck	Tennis Court Lighting
Maple St. & Brookside Dr. Sidewalks	Hillview Field Improvements
Wastewater Treatment Plant Project	Garbage Collection Services

Resolutions were adopted authorizing the awarding of contracts and agreements for "Professional Services" N.J.S. 40A:11-5.

Inasmuch as the system of records did not provide for an accumulation of payments for categories for the performance of any work or the furnishing or hiring of any material or supplies, the results of such an accumulation could not reasonably be ascertained. Disbursements were reviewed, however, to determine whether any clear cut violation existed. No violations were disclosed.

Our examination of expenditures did not reveal any individual payments, contracts or agreements in excess of the statutory threshold "for the performance of any work or the furnishing or hiring of any materials or supplies," other than those where bids had been previously sought by public advertisement or where a resolution had been previously adopted under the provisions of N.J.S. 40A:11-6.

Collection of Interest on Delinquent Taxes and Assessments

The statute provides the method for authorizing interest and the maximum rates to be charged for the nonpayment of taxes or assessments on or before the date when they would become delinquent.

The governing body on January 3, 2012 adopted the following resolution authorizing interest to be charged on delinquent taxes and year end penalty:

BE IT RESOLVED by the Mayor and Council of the Borough of New Providence, County of Union, State of New Jersey, that the interest rate on delinquent taxes shall be established at the rate of eight percent (8%) per annum on amounts up to \$1,500.00 and eighteen percent (18%) per annum on amounts over \$1,500.00 and that pursuant to N.J.S.A. 54:4-67, as amended, there is hereby imposed a penalty to be charged to a taxpayer with a delinquency in excess of \$10,000.00, who fails to pay said delinquency prior to December 31, 2012. The penalty be and the same hereby is fixed at six percent (6%) of the amount of delinquency, and that the penalty as herein provided shall be in addition to all other interest and penalty provisions now existing for unpaid taxes.

BE IT FURTHER RESOLVED, that there is hereby established, pursuant to New Jersey Statute 54:4-67, as amended, a ten (10) day grace period for the payment of any current year tax installment. During said ten-day grace period, no interest shall be chargeable upon the then-current tax installment payments due.

It appears from our test of the collector's record that interest was collected in accordance with the foregoing resolution.

Delinquent Taxes and Tax Title Liens

The last tax sale was held on June 20, 2012 and was complete.

The following comparison is made of the number of tax title liens receivable on December 31 of the last three years:

<u>Year</u>	<u>Number of Liens</u>
2012	3
2011	3
2010	3

It is essential to good management that all means provided by statute be utilized to liquidate tax title liens in order to get such properties back on a taxpaying basis.

Verification of Delinquent Taxes and Other Charges

A test verification of delinquent charges and current payments was made in accordance with the regulations of the Division of Local Government Services, including the mailing of verification notices.

The result of the test, which was made for the year ending December 31, 2012, is not yet known, but a separate report will be rendered if any irregularities are developed. In addition we utilized analytical review procedures to ascertain the validity of the receivables.

COMMENTS

Fixed Asset Records

The Borough's fixed asset records were not updated for any additions or deletions during the year.

Purchasing

Three (3) purchases included in our testing of expenditures were made prior to purchase order approval.

Finance

The Borough Attorney is being paid through payroll and voucher for services rendered. According to IRS regulations, this individual is considered an outside contractor and should not be compensated through payroll.

Contracts

Four (4) contracts included in our testing of contracts did not have certification of available funds.

Other Comments

There was no Division of Local Government Services approval on file for several Other Trust Reserve accounts.

RECOMMENDATIONS

- *1. That the fixed asset accounting records be updated for additions and deletions.
2. That purchases not be made prior to purchase order approval.
- *3. That the Borough Attorney not be compensated through payroll salary.
4. The certification of available funds for contracts be prepared.
- *5. That Division of Local Government Service approval be requested for Other Trust Reserve Accounts that have not been previously approved.

STATUS OF PRIOR YEAR AUDIT FINDINGS/RECOMMENDATIONS

A review was performed on all prior year recommendations and corrective action was taken on all items except those marked with an "*".

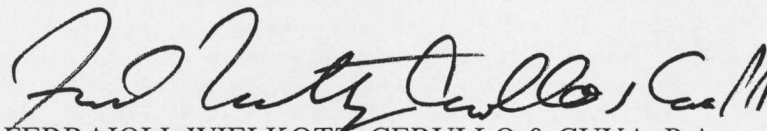
The problems and weaknesses noted in our audit were not of such magnitude that they would affect our ability to express an opinion on the financial statements taken as a whole.

Should any questions arise as to our comments or recommendations, or should you desire assistance in implementing our recommendations, please do not hesitate to call us.

Very truly yours,



Charles J. Ferraioli, Jr., C.P.A.
Registered Municipal Accountant
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